

Minutes of the Regular Meeting of the Council of the Rural Municipality of Whiska Creek No. 106 held in the municipal office at 1201 Dominion St. in Vanguard, SK on Tuesday January 17, 2023

Attendance:

Reeve: Kelly Williamson
Division One: Albert Hapke
Division Two: Randy Schultz
Division Three: Tania Demencuik
Division Four: Doug Ostrander
Division Five: Rene` Seemel
Division Six: Blaine Friesen
Administrator: Teresa Richards

Call to Order

A quorum being present, Reeve Williamson called the meeting to order at 9:35 a.m.

The Administrator presented her bond to the council.

103/23

Agenda

Hapke: That the agenda be hereby adopted as presented. CARRIED

104/23

Minutes

Schultz: That the minutes of the regular meeting of the council held December 19, 2022 be approved as read. CARRIED

105/23

Minutes

Ostrander: That the minutes of the special meeting of the council held December 30, 2022 be approved as read. CARRIED

106/23

Financial Statement

Ostrander: That the Statement of Financial Activities for the month of December be accepted as presented. CARRIED

107/23

Bank Reconciliation

Demencuik: That the Bank Reconciliation for the month of December be approved as presented. CARRIED

108/23

Cabela's Gift Cards

Demencuik: That the administrator try and purchase the Cabela's Gift Cards online for the retiring councillors and if it is not possible that a cheque be issued to her to purchase them at the local post office. CARRIED

109/23

Cemetery Fund Transfer 2022

Seemel: That a transfer from the general bank account in the amount of one hundred dollars (\$100) be made to the Cemetery Fund to account for the 2022 plot purchases. CARRIED

110/23

SMHI Entrance Award Payment

Friesen: That the entrance award payment from SMHI in the amount of one hundred and twenty five dollars (\$125) be hereby acknowledged. CARRIED

111/23

2024 Saskatchewan Lotteries Community Grant Allocation

Ostrander: That this municipality's 2024 Saskatchewan Lotteries Community Grant population be allocated in the following way: Vanguard/Pambrun - 290, Neville - 122, and Ponteix - 100. CARRIED

Minutes continued on next page

Administrative signatures: Administrator and Reeve

M-11 (a)

- 112/23 Anderson & Company 2023 Retainer
Seemel: That this municipality retain the services of Anderson & Company to act as their solicitor for the year 2023. CARRIED
- 113/23 2023 Water Allotment – Millar College
Seemel: That for 2023 the municipality agrees to re-allocate their 10-acre feet water allocation to Millar College of the Bible. CARRIED
- 114/23 Enhanced Municipal Administrative Program
Friesen: That Administrator Richards be hereby authorized to attend the Enhanced Municipal Administrative Program Workshop in Swift Current on March 21, 2023. CARRIED
- 115/23 SARM Convention
Ostrander: That Reeve Williamson, Councillors Hapke, Schultz, and Ostrander be hereby authorized to attend the SARM Convention to be held in Saskatoon March 14, 15 and 16, 2023. CARRIED
- 116/23 SARM Convention Voting Delegates
Demencuik: That the voting delegates for the SARM Convention be Reeve Williamson and Deputy Reeve Ostrander. CARRIED
- 117/23 SAMA AGM
Friesen: That Reeve Williamson and Administrator Richards be hereby authorized to attend the SAMA AGM to be held in Regina April 4 & 5, 2023. CARRIED
- 118/23 SAMA Voting Delegates
Friesen: That Reeve Williamson and Administrator Richards be designated as voting delegates for the SAMA AGM. CARRIED

Operator Report

Operator Paul Martens attended the meeting at 11:00 a.m. to discuss municipal business with the council. Discussion took place concerning the Sandvik Blades and that a new set was needed, the 2010 140M that had broken down on the road in Division 1, and what to do with the chemical that is still in the sprayer from last year. Council directed Paul to order a new set of Sandvik Blades.

Pambrun Water Operation

Contractor Richard Bueckert attended the meeting at 11:35 a.m. to discuss the Pambrun Water Operation with the council. Richard presented the December waterlog to the council. Discussion took place concerning the water leak on December 22, the Bac T Samples in November & December that never made it to the lab on time, the purchase of a turbidimeter and possibly a dewatering pump. In closing there was a discussion on curb stops and their maintenance.


- 119/23 Recess Meeting
Williamson: That as it is 12 noon that we hereby recess for lunch. CARRIED

- 120/23 Reconvene Meeting
Williamson: That as it is 12:41 p.m. that we hereby reconvene. CARRIED

Delegation

Fire Chief Jeff Hornung from the Vanguard and District Fire Board attended the meeting at 1 p.m. to discuss new SPSA Standards with the council and what this will look like for the fire department.

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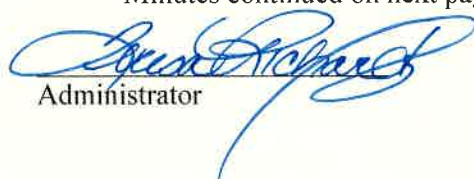

Administrator



Reeve

M-11 (a)

- 121/23 Second Reading Bylaw No. 196 - 2022
Demencuik: That Bylaw No. 196 – 2022 being a bylaw to adopt an Official Community Plan for the Rural Municipality of Whiska Creek No. 106 be read a second time. CARRIED
- 122/23 Third Reading Bylaw No. 196 - 2022
Schultz: That Bylaw No. 196 – 2022 being a bylaw to adopt an Official Community Plan for the Rural Municipality of Whiska Creek No. 106 be read a third time and finally adopted. CARRIED
- 123/23 Second Reading Bylaw No. 197 – 2022
Hapke: That Bylaw No. 197 – 2022 being a bylaw to adopt a Zoning Bylaw for the Rural Municipality of Whiska Creek No. 106 be read a second time with the following amendments:
Add Section 3.14.4, which reads: “Development of new buildings or additions to buildings within the floodway of the 1:500 year flood elevation of any watercourse or water body shall be prohibited. Flood proofing of new development to an elevation of, at minimum, 0.5 metres above the 1:500 year flood elevation shall be required;
Amend Section 4.2.4 to reduce the minimum setback from residential uses to mineral resource operations from 800 to 500 metres;
Amend Section 6.2 to make Resource Exploration & Development a Permitted Use instead of a Discretionary Use in the Agricultural-Resource District; and,
Amend Section 10.2 to add Resource Exploration & Development as a Discretionary Use in the Environmental Conservation District.
CARRIED
- 124/23 Third Reading Bylaw No. 197 – 2022
Ostrander: That Bylaw No. 197 – 2022 being a bylaw to adopt a Zoning Bylaw for the Rural Municipality of Whiska Creek No. 106 be read a third time and finally adopted with the following amendments:
Add Section 3.14.4, which reads: “Development of new buildings or additions to buildings within the floodway of the 1:500 year flood elevation of any watercourse or water body shall be prohibited. Flood proofing of new development to an elevation of, at minimum, 0.5 metres above the 1:500 year flood elevation shall be required;
Amend Section 4.2.4 to reduce the minimum setback from residential uses to mineral resource operations from 800 to 500 metres;
Amend Section 6.2 to make Resource Exploration & Development a Permitted Use instead of a Discretionary Use in the Agricultural-Resource District; and,
Amend Section 10.2 to add Resource Exploration & Development as a Discretionary Use in the Environmental Conservation District.
CARRIED
- 125/23 Invoice for Annexation Costs
Friesen: That the invoice received from the Village of Vanguard listing annexation costs thus far in the amount of one thousand and sixty two dollars and fifty cents (\$1,062.50) be invoiced to Mr. Kuhlmann for payment.
CARRIED
- 126/23 Request for Annexation be sent to Saskatchewan Municipal Board
Seemel: Whereas Allan Kuhlmann has requested that his land, namely the NW 15-11-10 W3 Ext 5 (surface Parcel 151391303) and Parcel B Plan 101580106 Ext 16 (surface Parcel 151391369) be annexed from the Village of Vanguard and that the annexation will facilitate the farming operation by removing from the village bylaws be it resolved that the Rural Municipality of Whiska Creek No. 106 pursue the annexation.
CARRIED
- 127/23 Remuneration Clarification
Ostrander: That for all activities that are four hours or less councillors may charge for one half day for all activities that are over four hours councillors may charge for a full day.
CARRIED

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Administrator


Reeve

M-11 (a)

- 128/23 Mileage Payment
Ostrander: That Cary Power be paid out seven hundred dollars (\$700) in mileage as part of his severance payment. CARRIED
- 129/23 Fit For Work Program
Demencuik: That the Fit for Work Policy as presented be hereby adopted. CARRIED
- 130/23 Correspondence
Friesen: That the correspondence as read and listed on the agenda be hereby filed. CARRIED
- 131/23 Accounts – 2022 Year End
Schultz: That the List of Accounts for Approval with cheques and EFT's numbering 20998 to 21026 totaling ninety six thousand eight hundred and six dollars and twenty six cents (\$96,806.26) be hereby paid and attached hereto and form part of these minutes. CARRIED
- 132/23 Accounts
Seemel: That the List of Accounts for Approval with cheques and EFT's numbering 21027 to 21052 totaling twenty nine thousand five hundred and ninety one dollars and sixty nine cents (\$29,591.69) be hereby paid and attached hereto and form part of these minutes. CARRIED
- 133/23 Reports
Ostrander: That the verbal reports given on the affairs of SWMG, Prairie Pioneer Housing, Ponteix Ambulance, Ponteix & Area Primary Health Care Committee, RM signs, welder, year-end and audit prep be accepted as presented. CARRIED
- 134/23 February Meeting Date Change
Seemel: That as the February meeting date does not work for all council members that it be hereby changed to Thursday February 9, 2023 commencing at 9:30 a.m. in the municipal office. CARRIED
- 135/23 Adjourn
Williamson: That this meeting be hereby adjourned. (Adjourned @ 4:40 p.m.) CARRIED

Adopted this 9th day of February 2023


Administrator


Reeve

AGENDA FOR THE REGULAR MEETING OF THE COUNCIL OF THE R.M. OF WHISKA CREEK NO. 106 TO BE HELD JANUARY 17, 2023

ATTENDANCE RECORDING: REEVE WILLIAMSON, COUNCILLORS: HAPKE, SCHULTZ, DEMENCUIK, OSTRANDER, SEEMEL, FRIESEN, AND ADMINISTRATOR RICHARDS

APPOINTMENTS TO MEET WITH COUNCIL:

11:00 PAUL MARTENS

11:30 RICHARD BUECKERT

1. MOTION TO ADOPT AGENDA

2. MINUTES OF THE REGULAR MEETING OF COUNCIL: December 19, 2022

3. MINUTES OF THE SPECIAL MEETING OF COUNCIL: December 30, 2022

4. FINANCIAL STATEMENT: December 2022

5. BANK RECONCILIATION: December 2022

6. PAMBRUN WATER LOG: December 2022

7. NEW BUSINESS:

1. *Transfer to Cemetery Fund 2022 - \$100
2. *SMHI – January to September Entrance Award – Administrator - \$125
3. *SMB Water Rates Approval for 2023
4. *Sask Lotteries Allocation 2024 – Vanguard/Pambrun – 290, Neville – 122, & Ponteix - 100
5. *Anderson & Company Retainer 2023
6. *Annual Water Allocation Request – Millar College of the Bible
7. *Conx Wireless Text2Car – Road Segment Analytics
8. *Evolution Training
9. *Enhanced Municipal Administrative Program
10. *SaskTel – 2023 Construction Season Proposed Road Work
11. *SARM Convention 2023 March 14 – 16, Saskatoon
12. *SARM Convention 2023 Voting Delegates
13. *Notice of SAMA Annual Meeting
14. *Burrow Oat Bait
15. *ICIP Grant – Pambrun Landfill Corrective Action Plan/Preliminary Decommissioning Reclamation
16. *Bylaw 196 OCP – 2nd and 3rd Readings
17. *Bylaw 197 Zoning Bylaw – 2nd and 3rd Readings
18. *Response from Village of Vanguard re: Breakdown of CAO Hours/Road Designation
19. *Village of Vanguard Response to Letter/RM Annexation of Lands from the Village of Vanguard/Annexation Meeting Information/Village of Vanguard Request for Compensation/Email from Mike Morris
20. *Spring Lake Colony – Irrigation Applications
21. *2022 Bridge Inspections Report
22. *2022 RM Map Sales Annual Report
23. *Fit for Work Program
24. *Grader Operation Training for Councillors
25. *Harassment Prevention Policy – Review
26. *HR Policy – Review
27. *Insurance on Equipment at Vanguard Load Out
28. *Mileage Request – Power
29. *CIBC – Transfers between Accounts – Allow to do Online

8. UNFINISHED BUSINESS:

1. Equipment Purchases: Backhoe/Scraper/Crane/Packer Transport/Truck/Snow Plow/Handy Hitch/Buggy
2. New Shop – Trees/Planting Grass/Fencing in shop yard
3. Oil Recycling at the Landfill

4. Gravel Strategy – Exploring Options to Source a Reliable Supply of Gravel
5. *Overweight Permitting – General Rules re: Hay Hauling
6. *Pambrun Landfill - Submission of the CAP and D & R Due February 2023
7. *Fencing Saskatchewan Water Corporation Easement to Vanguard Weir
8. *Gravel Extraction Royalty
9. *Solution to Overspray onto the Municipal Ditches by Farming Activity
10. *SPSA Launches Fire Services Minimum Standard Guide
11. *RM of Whiska Creek Regional Waste Management Facility Proposal
Discussion – Donnie Howe
12. *NE-09-10-12-W3M–Fence in Road Allowance Removal Required by Dec 1/22
North side done; east side needs to be done
13. *Unauthorized Approach – Division 6 Spring Lake Inc.
14. *ICIP Application Pambrun Water Raw Water Storage
15. *Surface Water Tank Load & Irrigation Project – Spring Lake
16. *Spring Lake Pivot and Dugout Expansion Dev Permit – N ½ -32-10-11-W3M
17. *Spring Lake Pivot Development Permit – N ½ -29-10-11-W3M
18. *Village of Vanguard – Boundary Roads in Asset Registry – Tabled until after
Annexation process
19. *Millar College of the Bible – Development Permit Application – Road Cross
20. *Capital I – One Way Plow or 6 Way Plow
21. *Retirement Recognition – Fred Wall & Wes Kirby
22. *TSS Initiative Grant – EMO Regional Plan
23. *Terra Sine Resources – Road Repairs

9. CORRESPONDENCE:

1. SARM –SARM Weekly Policy Bulletin/The Rural Sheaf/2023 SARM Elections
2. Farm & Food Care Saskatchewan
3. Heritage Saskatchewan – Well-being in Saskatchewan Communities
4. SAW Newsletter - January
5. CIF January Update
6. Community Services Recovery Fund
7. SK Waste Minimization Awards

10. ACCOUNTS:

AS PER STATEMENT

11. REPORTS:

12. IN CAMERA:

The Municipalities Act

120 (2) Councils and council committees may close all or part of their meetings to the public if the matter to be discussed:

- (a) Is within one of the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*; or
- (b) concerns long-range or strategic planning

13. ADJOURN