

Minutes of the First Meeting of the  
Council of the Rural Municipality of Whiska Creek No. 106  
held in the municipal office at 1201 Dominion St. in Vanguard, SK on  
Friday November 20, 2023

Attendance:

Reeve:	Kelly Williamson
Division One:	Albert Hapke
Division Two:	Randy Schultz
Division Three:	Tania Demencuik
Division Four:	Doug Ostrander
Division Five:	Rene` Seemel
Division Six:	Blaine Friesen
Administrator:	Teresa Richards

Annual Public Disclosure Statement were given to all members of council to complete and the Code of Ethics Bylaw was provided to each member for review.

Call to Order

A quorum being present, Deputy Reeve Ostrander called the meeting to order at 9:45 a.m.

01/23

Agenda

Shultz: That the agenda be hereby adopted as amended.  
CARRIED

02/23

Minutes

Demencuik: That the minutes of the regular meeting of the council held October 10, 2023 be approved as read. CARRIED

03/23

Financial Statement

Hapke: That the Statement of Financial Activities for the month of October be accepted as presented. CARRIED

04/23

Bank Reconciliation

Demencuik: That the Bank Reconciliation for the month of October be approved as presented. CARRIED

05/23

Code of Ethics Bylaw

Demencuik: That Option 1 be chosen to deal with any complaints filed under the Code of Ethics Bylaw. CARRIED

06/23

Vanguard & District Fire Board Winter Gala

Schultz: That the municipality pay the Vanguard & District Fire Board one thousand dollars (\$1,000) to cover the cost of any municipal councillors, employees and spouses who would like to attend the gala.  
CARRIED

Delegation

Jennifer Hiebert attended the meeting at 10:30 to give her report on the municipal landfill. Jennifer stated that the trench was really full, that there was only about 8' to the north end of the trench and that the new requirement for water testing was very labour intensive.

Reeve Williamson entered the meeting at 10:38 a.m. and commenced presiding over the meeting.

Operator Report

Foreman Paul Martens and Operator Terry Dyck attended the meeting at 11:00 a.m. to discuss municipal business with the council. Discussion took place concerning the maintenance of the grid roads after the moisture and that gravel was needed in a few spots before winter. Further discussion was had about marking culvert locations, the road south of the SS 1/2 -02-12-10-W3M, pit run in the low level by the little dam and signs. Discussion on the possibility of buying a dump truck and back hoe/trac hoe and the possible cost savings ended the report.

Minutes continued on next page

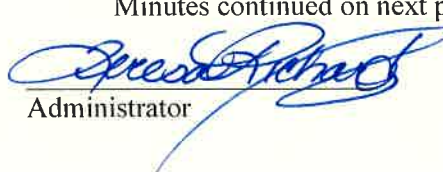
  
Administrator


  
Reeve

M-11 (a)

- Pambrun Water Operation  
Contractor Richard Bueckert attended the meeting at 11:50 a.m. to discuss the Pambrun Water Operation with the council. Richard presented the October waterlog to the council. Richard stated that due to a miscommunication with his relief operator that he had missed one day of readings in the water plant. He had changed the pump at the well and was pleased that there was no iron build up. He thought he might be able to extend the interval for pulling the pump to only once per year. He had some issues with beavers but was able to get that dealt with. Richard suggested that he would like to start sampling individually from each well to see the difference between the two and whether a different mix would be in order. He has fixed some curb stops and put a culvert around them to stop damage from mowers. He stated that the float on the reservoir had stuck a couple of times and overflowed the reservoir. In closing he reported on the water conference he attended in Saskatoon.
- 07/23 Pambrun Water Log – October  
Seemel: That the Pambrun Water Log for the month of October as presented by Water Operator Richard Bueckert be hereby accepted as reviewed.  
CARRIED
- 08/23 Recess Meeting  
Williamson: That as it is 12:18 p.m. that we hereby recess for lunch.  
CARRIED
- 09/23 Reconvene Meeting  
Williamson: That as it is 12:44 p.m. that we hereby reconvene.  
CARRIED
- 10/23 TDR Farms to Repair Culvert  
Ostrander: That if TDR Farms is unable to fulfill its obligation to repair or replace the irrigation culvert within the week that the municipality hire a contractor to complete the job.  
CARRIED
- 11/23 Prairie Pioneer Independent Housing – Commercial Kitchen Renovation  
Seemel: That the request from Prairie Pioneer Independent Housing for a five thousand dollars (\$5,000) donation toward the commercial kitchen renovation be hereby approved.  
CARRIED
- Delegation  
Mathew Johnston and Sheri Sondrel-Anderson attended the meeting at 1 p.m. to discuss CIBC Investments with the council.
- 12/23 Open Public Meeting Re: Subdivision Site Size  
Friesen: That as it is 1:30 p.m. that the public meeting concerning the subdivision site size on the SW-05-12-12-W3M be hereby opened.  
CARRIED
- 13/23 CIBC Wood Gundy GIC Investments  
Hapke: That the municipality invest two hundred and fifty thousand dollars (\$250,000) in a one-year Flexible (Cashable) GIC and that seven hundred and fifty thousand dollars (\$750,000) be invested in a One Year Fixed Rate (Non-Redeemable) GIC through CIBC Wood Gundy. CARRIED
- 14/23 Proposed Agricultural Subdivision SW-05-12-12-W3M  
Friesen: That as the proposed Agricultural Subdivision of the SW-05-12-12-W3M may be considered at councils' discretion under Zoning Bylaw No. 197-2022 and that there has been no opposition at the public meeting that it be hereby approved.  
CARRIED
- 15/23 Municipal Reserve  
Seemel: That as the proposed agricultural subdivision on the SW-05-12-12-W3M requires municipal reserve that the municipality request a monetary compensation, rather than land compensation, in the amount of three thousand two hundred and fifty-one dollars and eighty-four cents (\$3,251.84).  
CARRIED

Minutes continued on next page

  
Administrator

  
Reeve

M-11 (a)

- 16/23 Close Public Meeting Re: Subdivision Site Size  
Ostrander: That as it is 1:48 p.m. and there has been no attendance at the public meeting concerning the subdivision on the SW-05-12-12-W3M that it be hereby closed. CARRIED
- 17/23 Corrective Action Plan and the Decommissioning and Reclamation Plan  
Ostrander: That a letter be written to the Ministry of Environment stating that the municipality is currently not in a position to fund the Corrective Action Plan and the Decommissioning and Reclamation Plan and that they will need to be able to access some government grants in order to be able to pay for these plans to be completed. CARRIED
- Reeve Williamson left the meeting at 2:20 p.m.  
Deputy Reeve Ostrander took over presiding over the meeting at 2:20 p.m.
- 18/23 Website Committee  
Friesen: That a committee be formed consisting of Reeve Williamson, Councillor Demencuik and Administrator Richards to work on the development of a website for the municipality. CARRIED
- 19/23 SARM Fidelity Bond Self-Insurance Plan  
Seemel: That the municipality renew and maintain the Fidelity Bond Self-Insurance at fifty thousand dollars (\$50,000). CARRIED
- Councillor Hapke left the meeting at 2:49 p.m.
- 20/23 SARM Property Self-Insurance Plan Renewal  
Schultz: That the Property Self-Insurance Plan Renewal be renewed as is for 2024. CARRIED
- Councillor Hapke returned to the meeting at 2:57 p.m.
- 21/23 SARM Benefits Renewal  
Hapke: That the SARM Benefits Renewal Plan be renewed as is. CARRIED
- 22/23 SARM Liability Self Insurance Plan  
Demencuik: That the SARM Liability Self Insurance Plan be renewed as is. CARRIED
- 23/23 SARM Excess Liability Insurance Renewal  
Seemel: That the SARM Excess Liability Insurance be renewed as is. CARRIED
- 24/23 Retirement Gift – Jan Christopher  
Demencuik: That a gift in the amount of three hundred dollars (\$300) be purchased for Jan Christopher to celebrate his retirement. CARRIED
- 25/23 Municipal Revenue Sharing – October 2023  
Friesen: That the Municipal Revenue Sharing for October in the amount of fifty six thousand seven hundred and fifty-six dollars (\$56,756) be hereby acknowledged. CARRIED
- 26/23 Development Permit 2023-010  
Ostrander: That as Development 2023-010 to construct a 24' X 64' shop with a 25' lean to on the SE-28-11-10-W3M complies with the municipal Zoning Bylaw No. 197-2022 that it be hereby approved. CARRIED
- 27/23 Fees and Charges Policy  
Schultz: That the Fees and Charges Policy as amended be hereby approved. CARRIED
- 28/23 48" Conical Blades and Bits  
Friesen: That the quote received from Brandt for 48" Conical Blades and Bits in the amount of five thousand seven hundred and sixty-six dollars and thirty-six cents (\$5,766.36) be hereby accepted. CARRIED

Minutes continued on next page

  
Administrator

  
Reeve

M-11 (a)

- 29/23 Stark & Marsh Audit Proposal  
Demencuik: That the municipality hereby accept the Stark & Marsh Audit Proposal for 2023. CARRIED
- 30/23 Associated Environmental 2023 Landfill Groundwater Monitoring  
Demencuik: That the proposal received from Associated Environmental to do the 2023 Landfill Groundwater Monitoring in the amount of eight thousand eight hundred and seventy-six dollars (\$8,876) be hereby accepted. CARRIED
- 31/23 City of Swift Current – Mutual Aid Agreement  
Friesen: That the municipality hereby enter into a mutual aid agreement with the City of Swift Current from January 1, 2024 to December 31, 2027. CARRIED
- 32/23 City of Swift Current – Emergency Rescue Services Agreement  
Demencuik: That the municipality hereby enter into an emergency rescue services agreement with the City of Swift Current from January 1, 2024 to December 31, 2027. CARRIED
- 33/23 2023 Transfer to the CTF  
Demencuik: That a transfer of one hundred thousand dollars (\$100,000) be hereby made to the CTF for 2023. CARRIED
- 34/23 2023 Transfer to Future Building Construction and Upgrades  
Friesen: That a transfer of twenty-five thousand dollars (\$25,000) be hereby made to the Reserve for Future Building Construction and Upgrades. CARRIED
- 35/23 2023 Office Upgrade Reserve Transfer  
Schultz: That twenty thousand dollars (\$20,000) be hereby transferred into a reserve account for future office upgrades. CARRIED
- 36/23 APAS AGM  
Schultz: That Councillor Demencuik be hereby authorized to attend the APAS AGM to be held in Regina December 5 – 6, 2023 CARRIED
- 37/23 Development Permit 2023-008  
Seemel: That Development Permit 2023-008, to utilize an existing approach for the construction and operation of a wellsite and access road for the drilling of one helium well, be hereby approved. CARRIED
- 38/23 Development Permit 2023-009  
Friesen: That Development Permit 2023-009, to utilize an existing approach for the construction and operation of a wellsite and access road for the drilling of one helium well, be hereby approved. CARRIED
- 39/23 Notice of Intent Glen Bain – Vanguard Q1 2D 24  
Hapke: That the Glen Bain – Vanguard Q1 2D 24 Seismic Program be hereby approved. CARRIED
- 40/23 Development Permit 2023-011  
Friesen: That as Development 2023-011 to construct a 32' X 20' addition on to the existing 50' X 30' shop and to raise the existing shop walls 2' on the SE-32-11-12-W3M complies with the municipal Zoning Bylaw No. 197-2022 that it be hereby approved. CARRIED
- 41/23 Appointments  
Schultz: That the following appointments be hereby approved for the 2024 year:  
**Add Board: Blaine Friesen, Alt: Tania Demencuik**  
**Appeal Development Board: 1 yr term 2024: James Burton**  
**2 yr term 2024-2025: Keith Allan**  
**3 yr term 2024-2026: Cliff Dodds**

Minutes continued on next page

  
Administrator

  
Reeve



M-11 (a)

**Assessment Appeals Board: Vacant**  
**Building Inspector: Dan Knutson**  
**Chinook Regional Library: Rene Seemel Alt: Albert Hapke**  
**Vanguard Library: Albert Hapke**  
**Ponteix Library: Randy Schultz**  
**Deputy Reeve: Doug Ostrander**  
**Disciplinary Committee: Reeve and Deputy Reeve**  
**Division Boundary Committee: Kelly Williamson, Tania Demencuik & Doug Ostrander**  
**Returning Officer: Administrator**  
**Deputy Returning Officer: Appointed by Returning Officer**  
**Election Polls: Divisions 1-6 Municipal Office**  
**Reeve One Poll: Municipal Office**  
**EMO Coordinator: Teresa Richards**  
**Vanguard Fire Board: Albert Hapke, Alt: Randy Schultz**  
**Neville Fire Board: Blaine Friesen**  
**Fire Chief Vanguard: Jeff Hornung**  
**Fire Chief Neville: Nora McLearn**  
**Fire Chief Ponteix: Derek Gloster**  
**Fire Rangers: Divisions 1 – 6 – Each Councillor**  
**Notukeu Board of Revision: Administrator and Kelly Williamson**  
**Prairie Pioneer Independent Housing: Albert Hapke**  
**Alt: Doug Ostrander**  
**Pambrun Water Committee: Reeve and Councillor Division 5**  
**Pambrun Landfill: Rene Seemel and Kelly Williamson**  
**Pound Keeper: Blaine Friesen Pound: Heartland Livestock**  
**Ponteix and Area Primary Health Care Committee: Albert Hapke**  
**Ponteix & District Road Ambulance: Albert Hapke**  
**Road Committee: Reeve and Deputy Reeve**  
**SW Transportation Committee: Allan Kuhlmann Alt: Kelly Williamson**  
**SW Municipal Government Committee: Kelly Williamson**  
**Texas Gate Committee: Council as a Whole**  
**Old Wives Watershed Authority: Doug Ostrander**  
**Occupational Health & Safety Rep: Albert Hapke**

CARRIED

42/23 Irrigation Policy

Seemel: That each irrigation policy be dealt with on an individual basis.

CARRIED

43/23 Weed Inspector

Hapke: That the Councillor in each division act as weed and grasshopper inspector in 2024 and that Jim McDowell be appointed as the weed inspector for this municipality for the year 2024 and be registered with the province.

CARRIED

44/23 Pest Control Officer

Schultz: That Stewart Biech be appointed as the pest control officer for this municipality for the year 2024 and registered with the province.

CARRIED

45/23 Finance and Public Works Committee

Demencuik: That the entire council act as Finance and Public Works Committee during the 2024 year.

CARRIED

46/23 Assessor and Tax Collector

Friesen: That the Administrator act as the assessor and tax collector for the year 2024.

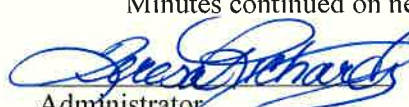
CARRIED


47/23 Signing Officers

Seemel: That the Reeve or Deputy Reeve and the Administrator be the signing officers of this municipality for the year 2024.

CARRIED

Minutes continued on next page

  
Administrator

  
Reeve

M-11 (a)

- 48/23            WCB Coverage  
Wall: That the Workers' Compensation coverage for 2024 for council members be subscribed at the minimum for each member of council.  
CARRIED
- 49/23            Regular Meeting Date  
Schultz: That the regular meeting December 2023 to November 2024 be held on the second Tuesday of each month in the municipal office in Vanguard commencing at 9:30 a.m.  
CARRIED
- 50/23            Council Remuneration  
Demencuik: That the 2024 remuneration of members of council be set at \$275 per day, \$0.70 cents per kilometer for travel and that the council meeting meal shall be supplied.  
CARRIED
- 51/23            Convention & Workshop Remuneration  
Friesen: That the 2024 remuneration for conventions and workshops be as follows: hotel rooms supplied, meal allowance at \$80/day broke down as breakfast-\$20, lunch-\$25, and supper-\$35, \$137.50 allowed for travel to and from convention, mileage at \$0.70 per kilometer, and a \$275/day per diem for council members.  
CARRIED
- 52/22            Machinery Rental Rates and Fencing Compensation  
Seemel: That the following machinery rental rates and fencing compensation be set for 2024:  
Spraying Road Allowances: As per Farm Custom Rate Guide  
Tractor and Rock Picker: As per Farm Custom Rate Guide  
Tractor Front End Loader: As per Farm Custom Rates Guide  
Tractor and Mowers – rented only by resolution of council  
Trucks: As per Farm Custom Rates Guide  
  
**Fencing:**  
Fences placed on the road allowance: no compensation  
Electrical: no compensation to remove or replace  
Posts & wire: To remove – \$ 1,600/mile  
                                To replace – \$ 4,500/mile  
FENCING MUST BE COMPLETED WITHIN TWO YEARS  
CARRIED
- 53/23            Wages  
Hapke: That the 2024 wages for the employees be negotiated at the regular meeting of the council in December.  
CARRIED
- 54/23            Correspondence  
Friesen: That the correspondence as read and listed on the agenda be hereby filed.  
CARRIED
- 55/23            Accounts  
Demencuik: That the List of Accounts for Approval with cheques and EFT's numbering 21436 to 21477 totaling one hundred and sixty-six thousand four hundred and twenty dollars and ten cents (\$166,420.10) be hereby paid and attached hereto and form part of these minutes.  
CARRIED
- 56/23            Reports  
Schultz: That the verbal reports given on the affairs of SARM Midterm Convention, Ponteix Primary Health Care Committee, Ponteix Ambulance, RCMP Meeting, irrigation culvert repair, collars for septic tank, and office carpet cleaning be accepted as presented.  
CARRIED

Minutes continued on next page

  
Administrator

  
Reeve

M-11 (a)

57/23

Adjourn

Ostrander: That this meeting be hereby adjourned. (Adjourned @ 6:36 p.m.)  
CARRIED

Adopted this 12<sup>th</sup> Day of December 2023

  
Administrator

  
Reeve

**AGENDA FOR THE FIRST MEETING OF THE COUNCIL OF THE R.M. OF WHISKA CREEK NO. 106 TO BE HELD NOVEMBER 20, 2023**

**ATTENDANCE RECORDING: REEVE WILLIAMSON, COUNCILLORS: HAPKE, SCHULTZ, DEMENCUIK, OSTRANDER, SEEMEL, FRIESEN, AND ADMINISTRATOR TERESA RICHARDS**

**\*\*All members of Council must read Code of Ethics Bylaw and read and sign Public Disclosure Annual Declaration**

**APPOINTMENTS TO MEET WITH COUNCIL:**

**10:00 JENNIFER HIEBERT – LANDFILL REPORT**

**11:00 PAUL MARTENS**

**11:30 RICHARD BUECKERT**

**1:30 MATT JOHNSTON – CIBC**

**1:30 Open Public Meeting Re: Subdivision Site Size**

- 1. MOTION TO ADOPT AGENDA**
- 2. MINUTES OF THE REGULAR MEETING OF COUNCIL HELD OCTOBER 10, 2023**
- 3. FINANCIAL STATEMENT: October 2023**
- 4. BANK RECONCILIATION: October 2023**
- 5. PAMBRUN WATER LOG: October 2023**
- 6. NEW BUSINESS:**
  - 1. \*New Grader – Possibly could arrive in 2023. Finance and lease rates are 7.1%. No penalty for early payout.**
  - 2. \*Code of Ethics Bylaw – Option 1 or Option 2 – Council or third party to deal with compliant.**
  - 3. \*Fall Pest Control Officer Inspections**
  - 4. \*Vanguard & District Fire Board 2023 Winter Gala/VDFB Financial Statement**
  - 5. \*SARM Fidelity Bond Self Insurance Plan**
  - 6. \*SARM Property Self Insurance Plan Renewal**
  - 7. \*SARM Liability Self Insurance Plan Renewal**
  - 8. \*SARM Excess Liability Insurance Renewal**
  - 9. \*SARM Benefits Renewal Report**
  - 10.\*Retirement Recognition Gift – Jan Christopher**
  - 11.\*MRS – October 2023 – \$56,756**
  - 12.\*SAMA Primary Audit Report**
  - 13.\*Winter Weight Season – 2<sup>nd</sup> Order - Postponed**
  - 14.\*RMAA Division 3 Curling Bonspiel**
  - 15.\*Prairie Pioneers Independent Housing – Commercial Kitchen Renovation**
  - 16.\*Pete Peters – Development Permit Application – SE-28-11-10-W3M**
  - 17.\*Millar College of the Bible – Development Permit Application – Road Bore**
  - 18.\*Fees and Charges Policy**
  - 19.\*Melhoff Electric – Quote for Shop Alarm System/Quote for Office Alarm System**
  - 20.\*Brandt Tractor – Quote – 48” Conical Blades & Bits**
  - 21.\*Stark & Marsh – 2023 Audit Pricing**
  - 22.\*Landfill – Groundwater Monitoring Proposal**
  - 23.\*Landfill – Vertical Expansion Design and Reporting**
  - 24.\*City of Swift Current – Mutual Aid Agreement**
  - 25.\*City of Swift Current – Emergency Rescue Services Agreement**
  - 26.\*Multicultural Week Proclamation**
  - 27.\*ek Pass – Grader Operator Training Proposal**
  - 28.\*2023 Transfer to CTF - \$100,000**
  - 29.\*2023 Transfer to Building Construction/Upgrade Reserve - \$25,000**
  - 30.\*2023 Transfer to Office Upgrade Reserve - \$20,000**
  - 31.\*Vanguard/Lawson Weir Meeting Notes**
  - 32.\*APAS AGM – December 5-6, 2023**
  - 33.\*HELP International – Free Tree, Plastic Mulch & Drip Irrigation System**
  - 34.\*Subdivision Application SW-05-12-12-W3M/Municipal Reserve**



- 35. 2023 RMAA Salary Schedule
- 36.\*Development Permit – NW-12-12-12-W3M - Approach to Helium Well Site
- 37.\*Development Permit – NW-18/SW-19-12-11-W3M – Approach to Helium Well Site
- 38.\*Notice of Intent – Glen Bain – Vanguard Q1 2D 24
- 39.\*Culvert – Doug Ostrander
- 40.\*Trespassing on Old Farm Yards/Land – College Students
- 41.\*Defining Job Role for Administrator/Foreman and the Entitlement to Overtime Pay
- 42.\*Operator Application
- 43.\*Christmas Party – Ideas/Date

## 7. UNFINISHED BUSINESS:

- 1. Equipment Purchases: Backhoe/Scraper/Crane/Packer Transport/Truck/Snow Plow/Handy Hitch/Buggy
- 2. New Shop – Trees/Planting Grass/Fencing in shop yard
- 3. Oil Recycling at the Landfill
- 4. Gravel Strategy – Exploring Options to Source a Reliable Supply of Gravel
- 5. \*Fencing Saskatchewan Water Corporation Easement to Vanguard Weir
- 6. \*Gravel Extraction Royalty
- 7. \*Solution to Overspray onto the Municipal Ditches by Farming Activity
- 8. \*SPSA Launches Fire Services Minimum Standard Guide
- 9. \*NE-09-10-12-W3M–Fence in Road Allowance Removal Required - East Side
- 10. \*Surface Water Tank Load & Irrigation Project – Spring Lake
- 11. \*Spring Lake Pivot and Dugout Expansion Dev Permit – N ½ -32-10-11-W3M
- 12. \*Spring Lake Pivot Development Permit – N ½ -29-10-11-W3M
- 13. \*Village of Vanguard – Boundary Roads in Asset Registry – Tabled
- 14. \*Grader Operator Training for Councillors
- 15. \*2023 Traffic Count Program
- 16. \*Monette Farms – Damages to Municipal Infrastructure – Meeting Dec 4, 2023 @ 1 p.m. in municipal office
- 17. \*Rng Rd 3112 – WW ½ -11-10-11-W3M & WSW-14-10-11-W3M Ratepayer request to have road shaped up (water runs down middle) and graveled to hold (road is very sandy)
- 18. \*Haul Road South of RM of Glen Bain Gravel Pit – Request to Repair
- 19. \*Website for Municipality
- 20. \*Road Tour Review
- 21. \*WSA – Flood Damage Reduction Program
- 22. \*WSA Agricultural Water Management Fund
- 23. \*Job Roles and Responsibilities (Draft) – Administrator/Foreman/Operators
- 24. \*Zoning Bylaw Amendment – Draft

## 8. 2024 – 2025 APPOINTMENTS

ADD BOARD: BLAINE FRIESEN; ALT: TANIA DEMENCUIK

APPEAL DEVELOPMENT BOARD: 1 YR TERM 2024: JAMES BURTON  
2 YR TERM 2024-2025: KEITH ALLAN  
3 YR TERM 2024-2026: CLIFF DODDS

ASSESSMENT APPEALS BOARD: VACANT

BUILDING INSPECTOR: DAN KNUTSON

CHINOOK REGIONAL LIBRARY: RENE SEEMEL, ALT: ALBERT HAPKE

VANGUARD LIBRARY: ALBERT HAPKE

PONTEIX LIBRARY: RANDY SCHULTZ

DEPUTY REEVE: DOUG OSTRANDER

DISCIPLINARY COMMITTEE: REEVE AND DEPUTY REEVE

DIVISION BOUNDARY COMMITTEE: KELLY WILLIAMSON, TANIA DEMENCUIK & DOUG OSTRANDER

RETURNING OFFICER: ADMINISTRATOR

DEPUTY RETURNING OFFICER: APPOINTED BY RETURNING OFFICER

ELECTION POLLS: DIVISIONS 1-6 MUNICIPAL OFFICE

REEVE ONE POLL: MUNICIPAL OFFICE

EMO COORDINATOR: TERESA RICHARDS

VANGUARD & DISTRICT FIRE BOARD: ALBERT HAPKE

ALT: RANDY SCHULTZ

**NEVILLE FIRE BOARD: BLAINE FRIESEN**  
**FIRE CHIEF VANGUARD: JEFF HORNUNG**  
**FIRE CHIEF NEVILLE: NORA MCLEARN**  
**FIRE CHIEF PONTEIX: DEREK GLOSTER**  
**FIRE RANGERS: DIVISIONS 1 – 6 – EACH COUNCILLOR**  
**NOTUKEU BOARD OF REVISION: ADMINISTRATOR & KELLY WILLIAMSON**  
**PRAIRIE PIONEER INDEPENDENT HOUSING: ALBERT HAPKE**  
**DOUG OSTRANDER**  
**PAMBRUN WATER COMMITTEE: REEVE AND COUNCILLOR DIVISION 5**  
**PAMBRUN LANDFILL: RENE SEEMEL AND KELLY WILLIAMSON**  
**POUNDKEEPER: BLAINE FRIESEN POUND: HEARTLAND LIVESTOCK**  
**PONTEIX & AREA PRIMARY HEALTH CARE COMM: ALBERT HAPKE**  
**PONTEIX & DISTRICT ROAD AMBULANCE: ALBERT HAPKE**  
**ROAD COMMITTEE: REEVE AND DEPUTY REEVE**  
**SW TRANSPORTATION COMMITTEE: ALLAN KUHLMANN**  
**ALT: KELLY WILLIAMSON**  
**SWMG COMMITTEE: KELLY WILLIAMSON**  
**TEXAS GATE COMMITTEE: COUNCIL AS A WHOLE**  
**OLD WIVES WATERSHED AUTHORITY: DOUG OSTRANDER**  
**OCCUPATIONAL HEALTH & SAFETY REP: ALBERT HAPKE**

**GRAVEL POLICY:**

**RATE:**            \$2/YD RATEPAYER  
                         \$3/YD VILLAGES  
                         \$4/YD COMMERCIAL

GRAVEL PERMIT APPLICATION TO BE COMPLETED AT MUNICIPAL OFFICE PRIOR TO HAULING. ADMINISTRATOR AUTHORIZED TO ALLOW UP TO A MAXIMUM OF 100 YARDS PER INDIVIDUAL.

**NOTE:** ROAD MAINTENANCE AGREEMENT \$0.0875 CENTS PER YD MILE FOR TRUCKING OF GRAVEL CHARGED TO CONTRACTORS

**IRRIGATION POLICY:**

EACH APPLICATION IS DEALT WITH ON AN INDIVIDUAL BASIS

**9. MOTIONS FOR THE FOLLOWING ARE REQUIRED:**

- A. THAT THE COUNCILLOR IN EACH DIVISION ACT AS WEED AND GRASSHOPPER INSPECTOR IN 2024 AND THAT JIM MCDOWELL BE APPOINTED AS WEED INSPECTOR FOR THIS MUNICIPALITY AND REGISTERED WITH THE PROVINCE.**
- B. THAT STEWART BIECH BE APPOINTED AS THE PEST CONTROL OFFICER FOR THIS MUNICIPALITY IN 2024 AND REGISTERED WITH THE PROVINCE.**
- C. THAT THE ENTIRE COUNCIL ACT AS FINANCE AND PUBLIC WORKS COMMITTEE DURING THE 2024 YEAR.**
- D. THAT THE ADMINISTRATOR ACT AS THE ASSESSOR AND TAX COLLECTOR FOR 2024.**
- E. THAT THE REEVE OR DEPUTY REEVE AND THE ADMINISTRATOR BE SIGNING OFFICERS FOR 2024.**
- F. 2024 WCB COVERAGE FOR COUNCIL MEMBERS BE AT THE MINIMUM FOR EACH MEMBER**
- G. REGULAR MONTHLY MEETING FOR 2024 BE THE 2<sup>ND</sup> TUESDAY EACH MONTH AT 9:30 A.M.**
- H. COUNCIL REMUNERATION**  
**\$275/DAY AND MILEAGE AT \$0.70 CENTS PER KM**

**DINNER SUPPLIED AT COUNCIL MEETING**

**I. CONVENTIONS AND WORKSHOPS**

**\$275/DAY INDEMNITY, PAID MILEAGE AT \$0.70 CENTS PER KILOMETER, \$80/DAY FOR MEAL ALLOWANCE/\$137.50 ALLOWED FOR TRAVEL TO AND FROM CONVENTION AND HOTEL ROOMS ARE SUPPLIED**

**10. GENERAL WAGE AND MACHINERY RENTAL RATES:**

**GENERAL LABOUR – \$18/HR**

**PATROLS: (1/2 HOUR MINIMUM CHARGE)**

**RATEPAYERS – \$100/HR INCLUDES MAN ½ HR MIN**

**NON-RATEPAYERS – \$225/HR INCLUDES MAN**

**VILLAGE'S – \$100/HR INCLUDES MAN**

**SNOW REMOVAL: RATEPAYERS: \$125/HR**

**VILLAGES: \$125/HR (NO BACK ALLEYS)**

**NON-RATEPAYERS: \$225/HR**

**ANY WORK DONE OUTSIDE THE RM \$150/HOUR MUST HAVE PERMISSION FROM THE REEVE OR DEPUTY REEVE**

**TREE PLANTER: \$25.00 DEPOSIT NO COST TO RATEPAYERS;**

**NON-RATEPAYERS NOT ELIGIBLE TO USE**

**SPRAYING ROAD ALLOWANCES: AS PER FARM CUSTOM RATE GUIDE**

**TRACTOR AND ROCK PICKER: AS PER FARM CUSTOM RATES GUIDE**

**TRACTOR FRONT END LOADER: AS PER FARM CUSTOM RATES GUIDE**

**TRACTOR, MOWERS, ROCK RAKE AND CULVERT TRAILER – RENTED ONLY BY RESOLUTION OF COUNCIL**

**TRUCKS: AS PER FARM CUSTOM RATES GUIDE**

**FENCING:**

**FENCES PLACED ON THE ROAD ALLOWANCE: NO COMPENSATION**

**ELECTRICAL: NO COMPENSATION TO REMOVE OR REPLACE**

**POSTS & WIRE: TO REMOVE – \$ 1,600/MILE**

**TO REPLACE – \$4,500/MILE**

**FENCING MUST BE COMPLETED WITHIN TWO YEARS**

**11. WAGES: DECEMBER MEETING**

**12. CORRESPONDENCE:**

1. SARM –SARM Rural Dart/SARM News Release: SK Digital Divide Worsens/SARM, the Voice of Rural Saskatchewan, in Ottawa
2. Plant Health Network - Newsletter Fall 2023
3. SWTPC – October Minutes
4. Agriculture in the Classroom
5. Stars Vigilant
6. WCB – 2024 Preliminary Premium Rates
7. Jay's
8. Ponteix Ambulance Monthly Stats
9. Fire Underwriters Survey
10. SAW – October Newsletter
11. Boots on the Ground Coaching
12. Farm & Food Care Saskatchewan
13. Xplore – Launch of the 988 Number
14. HELP International Seedling and Sapling Sales for Spring 2024
15. Canadian Food Focus Forum
16. Addressing Labour Shortages

**13. ACCOUNTS:**

**AS PER STATEMENT**

**14. REPORTS:**

15. IN CAMERA:

*The Municipalities Act*

120 (2) Councils and council committees may close all or part of their meetings to the public if the matter to be discussed:

- (a) Is within one of the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*; or
- (b) concerns long-range or strategic planning

16. ADJOURN