

Minutes of the Regular Meeting of the Council of the Rural Municipality of Whiska Creek No. 106 held in the municipal office at 1201 Dominion St. in Vanguard, SK on Tuesday October 10, 2023

Attendance:

Reeve: Kelly Williamson
Division One: Albert Hapke (Zoom)
Division Two: Randy Schultz
Division Three: Tania Demencuik
Division Four: Doug Ostrander
Division Five: Rene` Seemel
Division Six: Blaine Friesen
Administrator: Teresa Richards

Call to Order

A quorum being present, Reeve Williamson called the meeting to order at 9:50 a.m.

393/23

Agenda

Schultz: That the agenda be hereby adopted. CARRIED

394/23

Minutes

Seemel: That the minutes of the regular meeting of the council held September 12, 2023 be approved as presented. CARRIED

395/23

Financial Statement

Ostrander: That the Statement of Financial Activities for the month of September be accepted as presented. CARRIED

396/23

Bank Reconciliation

Demencuik: That the Bank Reconciliation for the month of September be approved as presented. CARRIED

Delegation

Plant Health Technical Advisor Betty Johnson attended the meeting at 10:20 a.m. to discuss the SARM Programs with council.

397/23

First Reading Bylaw No. 202 – 2023

Demencuik: That Bylaw No. 202 – 2023 being a bylaw to establish a code of ethics for council members be introduced and read a first time. CARRIED

398/23

Second Reading Bylaw No. 202 – 2023

Schultz: That Bylaw No. 202 – 2023 being a bylaw to establish a code of ethics for council members be read a second time. CARRIED

399/23

Consent for a Third Reading Bylaw No. 202-2023

Ostrander: That Bylaw No. 202 – 2023 being a bylaw to establish a code of ethics for council members be read a third time at this meeting. CARRIED UNANIMOUSLY

400/23

Third Reading Bylaw No. 202 – 2023

Seemel: That Bylaw No. 202 – 2023 being a bylaw to establish a code of ethics for council members be read a third time and finally adopted. CARRIED

401/23

First Reading Bylaw No. 203 – 2023

Seemel: That Bylaw No. 203 – 2023 being a bylaw to fix the utility rates to be charged for the use and consumption of water in the Hamlet of Pambrun be introduced and read a first time. CARRIED

Minutes continued on next page

Administrator signature

Reeve signature

M-11 (a)

- 402/23 Second Reading Bylaw No. 203 – 2023  
Friesen: That Bylaw No. 203 – 2023 being a bylaw to fix the utility rates to be charged for the use and consumption of water in the Hamlet of Pambrun be read a second time. CARRIED
- 403/23 Consent for a Third Reading Bylaw No. 203-2023  
Demencuik: That Bylaw No. 203 – 2023 being a bylaw to fix the utility rates to be charged for the use and consumption of water in the Hamlet of Pambrun be read a third time at this meeting. CARRIED UNANIMOUSLY
- 404/23 Third Reading Bylaw No. 203 – 2023  
Schultz: That Bylaw No. 203 – 2023 being a bylaw to fix the utility rates to be charged for the use and consumption of water in the Hamlet of Pambrun be read a third time and finally adopted. CARRIED
- 405/23 Annual Pambrun Infrastructure Transfer  
Ostrander: That effective immediately the annual transfer of three thousand dollars (\$3,000) from the general revenue of the municipality to the Pambrun Water Infrastructure Account be ceased. CARRIED
- 406/23 Gravel Crush Contract  
Ostrander: That the quote from Wheatland Aggregates Ltd to crush 15,000 yards or more at the Anthor Pit, the Cloutier Pit and the Hattum Pit at the rate of \$7.50 per yard, \$3.50 per yard to reject sand and \$225 per hour for stripping if required be hereby accepted. CARRIED
- 407/23 Development Permit 2023 – 008  
Seemel: That as Development Permit 2023 – 008 received from Ian Fraser to put a sea can storage container on the NE-33-11-11-W3M complies with the zoning bylaw that it be hereby approved. CARRIED
- 408/23 CCBF: 2023 – 2024 Installment 1  
Demencuik: That the CCBF: 2023 – 2024 Installment 1 funding in the amount of fourteen thousand nine hundred and twenty-six dollars and fifty cents (\$14,926.50) be hereby acknowledged. CARRIED
- Pambrun Water Operator Report  
Richard attended the meeting at 11:53 a.m. to discuss the Pambrun Water Operation with the council. Richard stated that the water source is good, that he has been working on some curb stop maintenance, the he needs to get the turbidimeter serviced and that he would like some gravel on the road where he had the spill pile sitting when he was digging in the water and sewer to the new house. In closing there was a discussion concerning the seismic activity near the Pambrun Well Site.
- 409/23 Pambrun Water Log – September  
Seemel: That the Pambrun Water Log for the months of September as presented by Water Operator Richard Bueckert be hereby accepted as reviewed. CARRIED
- 410/23 Recess Meeting  
Williamson: That as it is 12:02 p.m. that we hereby recess for lunch. CARRIED
- 411/23 Reconvene Meeting  
Williamson: That as it is 12:43 p.m. that we hereby reconvene. CARRIED
- 412/23 Text2Car Water Fill Station System  
Friesen: That the quote from Text2Car for the Water Fill Station System in the amount of eight thousand six hundred and forty-one dollars and thirty-five cents (\$8,641.35) be hereby accepted. CARRIED
- 413/23 Donation – Dr. Noble Irwin Foundation  
Seemel: That the request from the Dr. Noble Irwin Foundation for a donation of two thousand dollars (\$2,000) be hereby approved. DEFEATED

Minutes continued on next page

  
Administrator

  
Reeve

M-11 (a)

Operator Report

Operator Paul Martens attended the meeting at 12:59 p.m. to discuss municipal business with the council. Discussion took place concerning the hiring of the new foreman, the problem with the old grader, and the approach construction in Division 5. In closing Paul discussed the cleanup of the hill he had been taking clay from throughout the season.

414/23

Laneway off the ROW at NE-07-11-12-W3M

Friesen: That the request from the landowner of the NE-07-11-12-W3M to construct a laneway off the ROW on the north side of the property be hereby approved and that should any work be required in the ROW that the municipal staff will perform the work. CARRIED

415/23

Landfill Operator – Extra Hours

Ostrander: That as the water sampling required several extra hours to complete because of the new procedure that Landfill Operator Jennifer Hiebert be hereby paid for all the extra hours. CARRIED

416/23

Website Construction

Friesen: That Councillor Demencuik be authorized to subscribe to and look into building a website on wix.com for the municipality. CARRIED

Councillor Demencuik declared a conflict of interest on the next order of business and left the meeting at 3:13 p.m.

417/23

Request for Approach – SW-15-12-11-W3M

Seemel: That the request to have an access approach built on the SW-15-12-11-W3M be hereby approved. CARRIED

Councillor Demencuik returned to the meeting at 3:14 p.m.

418/23

Proposed Residential Subdivision – SW-05-12-12-W3M

Ostrander: That as the proposed residential subdivision on the SW-05-12-12-W3M is larger than the site size allowed as per the zoning bylaw and that it can be considered at council's discretion that notice be provided that a public hearing will be held at the next meeting of the council. CARRIED

419/23

Notice of Intent Cadillac 2023 2D Revision #1

Seemel: That as the Cadillac 2023 2D Revision #1 seismic program is in close proximity to the Pambrun Well and water pipeline that a request be made to have water flows and quality tested prior to any seismic activity and that it be tested again, the following year at the same time; therefore, approving this project with conditions. CARRIED

420/23

Notice of Intent Scotsguard II 2023-2D

Schultz: That the Scotsguard II 2023-2D Seismic Program be hereby approved. CARRIED

421/23

Notice of Intent Vanguard 2D-23

Ostrander: That if after consultation with the Village of Vanguard about the proximity of the village well to this project and if there is no concern that the Vanguard 2D-23 Seismic Program be hereby approved. CARRIED

422/23

Notice of Intent Recon North PH1 a 2D-23

Seemel: That the Recon North PH1 a 2D-23 Seismic Program be hereby approved. CARRIED

Councillor Demencuik left the meeting at 4:15 p.m.

Minutes continued on next page

  
Administrator

  
Reeve

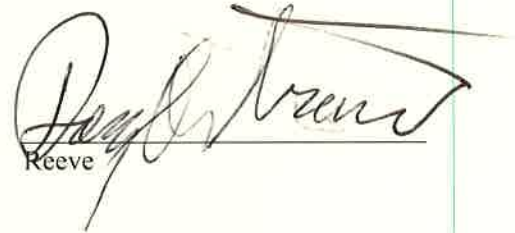
Regular Meeting of the Council  
of the Rural Municipality of Whiska Creek No.106  
held Tuesday October 10, 2023

M-11 (a)

- 423/23 Correspondence  
Seemel: That the correspondence as read and listed on the agenda be hereby filed. CARRIED
- 424/23 Accounts  
Schultz: That the List of Accounts for Approval with cheques and EFT's numbering 21388 to 21435 totaling two hundred and seventy-five thousand one hundred and ten dollars and eight cents (\$275,110.08) be hereby paid and attached hereto and form part of these minutes. CARRIED
- 425/23 Reports  
Friesen: That the verbal reports given on the affairs of the septic tank installation, culvert installation on the NE-02-12-10-W3M, road and gravel in the Hamlet of Pambrun, concrete on the low level in Division 6, the assessment appeal and the annexation be accepted as presented. CARRIED
- 426/23 Adjourn  
Williamson: That this meeting be hereby adjourned. (Adjourned @ 4:39 p.m.) CARRIED

Adopted this 20<sup>th</sup> Day of November 2023

  
Administrator

  
Reeve

# CODE OF ETHICS BYLAW

## Rural Municipality of Whiska Creek No. 106

### BYLAW NO. 202 - 2023

#### A BYLAW TO ESTABLISH A CODE OF ETHICS FOR COUNCIL MEMBERS

The Council of the Rural Municipality of Whiska Creek No. 106 of the Province of Saskatchewan, enacts as follows:

#### PART I

#### GENERAL

##### Short Title

1. This bylaw may be cited as the "Code of Ethics Bylaw".

##### Preamble

2. The members of council of the Rural Municipality of Whiska Creek No. 106 recognize that their actions have an impact on the lives of all residents and property owners in the community. Fulfilling their obligations and discharging their duties responsibly requires a commitment to the highest ethical standards.

The members of council recognize that the quality of the public administration and governance of the Rural Municipality of Whiska Creek No. 106, as well as the reputation and integrity, depends on their conduct as elected officials.

##### Purpose and Interpretation

3. The purpose of this bylaw is to outline basic ethical standards and values for members of council. It is to be used to guide members of council respecting what their obligations are when fulfilling their duties and responsibilities as elected officials. It also explains the procedure for filing a complaint, investigating a complaint, and enforcing these standards and values.

This bylaw is to be interpreted in accordance with the legislation applicable to the rural municipality, the common law and the policies and bylaws of the Rural Municipality of Whiska Creek No. 106.

Neither the law nor this bylaw is to be interpreted as exhaustive. There will be occasions which council will need to adopt additional rules of conduct in order to protect the public interest and to enhance the public confidence and trust in local government. It is the responsibility of each member of council to uphold the standards and values set out in this bylaw.

##### Definitions

4. In this bylaw:
  - a) **Act:** means *The Municipalities Act*
  - b) **Complainant:** means an individual/organization/municipal employee/member of council.
  - c) **Designated Officer:** means a person designated by council or a person to whom power or authority is delegated by the administrator or, in the absence of a designation by council, the administrator.
  - d) **Members of Council:** means the council of the Rural Municipality of Whiska Creek No. 106, and includes the reeve and each councillor.

## PART II

### STANDARDS AND VALUES

#### 5. Members of council must uphold the following standards and values:

- a) Honesty
  - i. Members of council shall be truthful and open in their roles as council members and as members of the communities they serve.
- b) Objectivity
  - i. Members of council shall make decisions carefully, fairly and impartially.
- c) Respect
  - i. Members of council shall treat every person, including other members of council, municipal employees and the public, with dignity, understanding and respect;
  - ii. Members of council shall not engage in discrimination, bullying or harassment in their roles as members of council;
  - iii. Members of council shall not use derogatory language towards others;
  - iv. Members of council shall treat people with courtesy; and
  - v. Members of council shall recognize the importance of the different roles others play in local government decision making.
- d) Transparency and Accountability
  - i. Members of council shall endeavour to conduct and convey council business and all their duties in an open and transparent manner, other than those discussions that are authorized to be dealt with in a confidential manner in a closed session, so that stakeholders can view the process and rationale used to reach decisions and the reasons for taking certain actions; and
  - ii. Members of council are responsible for the decisions they make. This responsibility includes acts of commission and acts of omission.
- e) Confidentiality
  - i. Members of council shall refrain from disclosing or releasing any confidential information acquired by virtue of their office except when required by law or authorized by council to do so; and
  - ii. Members of council shall not take advantage of or obtain private benefit from information that is obtained in the course of or as a result of their official duties or position and that is not in the public domain. This includes complying with *The Local Authority Freedom of Information and Protection of Privacy Act* in their capacity as members of council of a local authority.
- f) Leadership and the Public Interest
  - i. Members of council shall serve their constituents in a conscientious and diligent manner and act in the best interests of the Rural Municipality of Whiska Creek No. 106;
  - ii. Members of council shall strive, by focussing on issues important to the community and demonstrating leadership, to build and inspire the public's trust and confidence in local government;
  - iii. Members of council are expected to perform their duties in a manner that will bear close public scrutiny and shall not provide the potential or opportunity for personal benefit, wrongdoing or unethical conduct; and
- g) Responsibility
  - i. Members of council shall act responsibly and in accordance with the Acts of Parliament of Canada and the Legislature of Saskatchewan, including *The Municipalities Act*;
  - ii. Members of council shall disclose actual or potential conflicts of interest, either financial or otherwise, related to their responsibilities as members of council, following the policies and procedures of the Rural Municipality of Whiska Creek No. 106, and exercising all conferred powers strictly for the purpose for which the powers have been conferred; and
  - iii. Members of council are individually responsible for preventing potential and actual conflicts of interest.

## PART III

### COMPLAINT PROCESS

#### Informal Complaint Process<sup>1</sup>

6. Any person who has witnessed or believes that a member of council has contravened the bylaw may advise the member that they are in contravention of this bylaw and encourage the member to stop.

#### Formal Complaint Process

7. To report an alleged contravention of the bylaw, the complainant shall submit the Complaint Form found in Schedule A, personally or by sending the form directly to the designated officer by mail, email, fax or courier.
8. As soon as possible after receiving the complaint, the designated officer will issue the Receipt of Complaint form, found in Schedule B, to the complainant, personally or by sending the form by mail, email, fax or courier.
9. Within 30 days of issuing the Receipt of Complaint, the designated officer will review the complaint to ensure the following:
  - a) The complaint meets the scope of the code of ethics bylaw<sup>2</sup>; and
  - b) The complaint form is filled out completely and in detail.
10. After review of the complaint, the designated officer shall within 30 days notify:
  - a) The complainant in writing that the complaint does not meet the scope of this bylaw or that the complaint form is not filled out completely. If applicable, the designated officer will direct the complainant to another process for addressing the complaint; or
  - b) The complainant in writing that the complaint meets the requirements of this bylaw; and
  - c) The alleged council member(s) in writing that a complaint has been filed pursuant to this bylaw.
11. The designated officer shall inform all parties of the following:
  - a) Who will be investigating the complaint;
  - b) The investigation process;
  - c) When the investigation will be initiated<sup>3</sup>; and
  - d) How the investigation's findings will be communicated.
12. At the next council meeting, upon being informed by the designated officer, council will acknowledge by resolution that a code of ethics complaint has been filed and will initiate the investigation process<sup>4</sup>.

#### Investigation: Council is the Investigator

13. Council shall establish a committee to investigate, report and to make recommendations based on the findings of the complaint to council.
  14. The council member(s) who the complaint is made against shall not participate in conducting the investigation.
  15. If the complainant is a council member, that council member shall not participate in conducting the investigation.
  16. The investigation shall be done in a confidential, objective and impartial way.
  17. The investigation must, as is reasonably possible, protect the names of all parties involved.
  18. The investigative committee shall review the complaint and clarify any information with the complainant, if required.
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19. The investigative committee shall serve a copy of the complaint and supporting documents to the alleged council member(s) and request a written response to the claim within 30 days of receiving complaint<sup>5</sup>.
20. If the alleged council member(s) provide a written response, that response is to be provided to the complainant with a request for a written response within 30 days.
21. The investigation committee must verify the information provided from all parties, which may include speaking to anyone relevant to the complaint.
22. The investigation committee must determine what section(s), if any, of this bylaw was contravened.
23. When the investigative committee is satisfied that all the relevant information has been provided, they will prepare a written report summarizing the allegations, the findings and their recommendation as to whether or not the complaint is substantiated.
24. The complainant and alleged council member(s) shall be provided a copy of the written report.
25. The investigating committee will provide the report to council in a closed meeting.
26. The council member(s) who the complaint is made against shall not participate in the closed meeting.
27. If the complainant is a council member, that council member shall not participate in the closed meeting.
28. If council is satisfied with the report from the investigation committee, in an open meeting, council shall pass a resolution stating that the complaint is either unsubstantiated or substantiated.
29. If the complaint is unsubstantiated, it is deemed dismissed and council shall notify all parties involved of the following:
  - a) The reasons the complaint is dismissed; and
  - b) The ability to contact Ombudsman Saskatchewan if they feel they have been treated unfairly in the handling of the complaint.
30. If the complaint is substantiated, council shall provide all parties involved the following:
  - a) The reasons for the substantiation;
  - b) What remedial action(s), if any, will be imposed as per section 31; and
  - c) Information about the ability to contact Ombudsman Saskatchewan if they feel they have been treated unfairly in the handling of the complaint.

#### **Remedial Action**

31. The remedial action(s) imposed should be corrective and progressive and have a realistic time frame for completion. Council should take into consideration the nature and severity of the violation as well as whether the council member(s) has previously violated this bylaw.
32. The remedial action(s) imposed by council shall be decided by resolution, at a meeting open to the public. The remedial action may include, but is not limited to<sup>6</sup>:
  - An apology, either written and/or verbal, by the member of council to the impacted individual(s), council and/or the general public.
  - Educational training on ethical and respectful conduct<sup>7</sup>.
  - Repayment of moneys/gifts received.
  - Removal of the member from council committees and/or bodies.
  - Dismissal of the member from a position of chairperson of a committee.
  - Reduction in remuneration and/or benefits and/or expenses.
33. Failure to comply with the course(s) of action set out by council may lead to further remedial action and possibly to suspension.

#### **Dispute Resolution**

34. If council believes it to be desirable, council may offer the parties to a complaint an opportunity to mediate the complaint.
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- 35. Mediation must be agreed upon by all parties.
- 36. Mediation shall be handled by a neutral third-party who has experience in the mediation process.
- 37. Mediation shall be confidential.

**PART IV**

**MISCELLANEOUS**

- 38. This bylaw shall also apply to members of committees, boards, controlled corporations and other bodies established by council who are not members of council.

**PART V**

**COMING INTO FORCE**

- 39. This bylaw shall come into effect on the day of its final passing.



Read a third time and adopted  
this 10<sup>th</sup> day of October 2023.

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Administrator

  
\_\_\_\_\_  
Administrator

**Schedule A**  
**Complaint Form**

Complainant Name: \_\_\_\_\_  
(Print name)

Complainant Address: \_\_\_\_\_  
(Mailing address)

Complainant Phone Number(s): \_\_\_\_\_

Complainant Email: \_\_\_\_\_

I have reasonable and probable grounds to believe that council member(s):

\_\_\_\_\_ (List name(s) of council member(s) whom the complaint is against)  
has (have) contravened the Code of Ethics Bylaw by reason(s) of the following:

1. Insert date(s), time and location of conduct

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Include the sections of the Code of Ethics Bylaw that have been contravened

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Provide the particulars and names of all persons involved and of all witnesses

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Provide contact information for all people

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5. Number of exhibits attached (if applicable): \_\_\_\_\_

6. If more space is required, please attach additional pages if needed.

**I declare that the information given by me with respect to the above statements is true in all respects. I understand that signing a false affidavit may expose me to prosecution under the Criminal Code of Canada.**

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_  
(Signature of Complainant)

<b>For Office Use Only</b>	
_____ (Date received)	_____ (Reference number)
_____ (Signature of _____ (i.e. Designated Officer, Administrator, City Clerk, or other applicable position pursuant to subsection 4 of bylaw)	

Rural Municipality of Whiska Creek No. 106

BYLAW NO. 203 - 2023

**A BYLAW TO FIX THE UTILITY RATES TO BE CHARGED FOR THE USE AND CONSUMPTION OF WATER IN THE HAMLET OF PAMBRUN**

The Council of the Rural Municipality of Whiska Creek No. 106, in the Province of Saskatchewan, enacts as follows:

**PART I – SHORT TITLE**

1. This Bylaw may be cited as the Hamlet of Pambrun Utility Rate Bylaw

**PART II – DEFINITIONS**

2. In this Bylaw:

“**Administrator**” shall refer to the Administrator of the Rural Municipality of Whiska Creek No. 106

“**Council**” shall refer to the Council of the Rural Municipality of Whiska Creek No. 106

“**Designated Officer**” shall mean the person authorized to enter a private dwelling for maintaining, repairing or replacing municipal owned meters

“**Dwelling Unit**” shall be as defined in the Rural Municipality of Whiska Creek No. 106 Zoning Bylaw

“**Municipality**” shall refer to the Rural Municipality of Whiska Creek No. 106

“**Property**” shall mean a parcel of land located within the boundaries of the Rural Municipality of Whiska Creek No. 106 and on which a building or buildings (commercial or residential) may or may not be situated, whether such buildings are occupied or unoccupied.

**PART III – PURPOSE**

3. The purpose of this Bylaw is to set utility rates and infrastructure fees with respect to utilities within the boundaries of the Rural Municipality of Whiska Creek No. 106 provided to the water users of the Hamlet of Pambrun.

**PART IV – GENERAL PROVISIONS**

4. If water service is disconnected from the premises of a user for infringement of the provisions of this bylaw, same shall not be turned on until all penalties, fees and arrears, if any, have been paid.
5. If water service is disconnected due to non-payment, the service will not be reconnected until all arrears are paid in full together with a fee of one hundred dollars (\$100).
6. Water meters shall be read and accounts shall be rendered to users of water from the municipality’s water system every three months.
7. All rates or charges imposed under this bylaw are payable in advance and shall be paid quarterly at the office of the administrator.

**PART V – METERED RATES**

8. The following rates shall apply for the use of water:

Basic Rate:	10,000 gallons or less per quarter	Minimum \$191.55
Overages:	Over 10,000 gallons per quarter	\$28 per 1000 gallon or part thereof

**PART VI – INFRASTRUCTURE FEE**

9. A Water Infrastructure Fee of twenty-eight dollars (\$28) per quarterly billing will be charged, per hook-up, to invest in future water infrastructure maintenance.

**PART VII – REPEAL PREVIOUS BYLAW**

10. Bylaw No. 199-2022 is hereby repealed.

**PART VIII – COMING INTO FORCE AND EFFECT**

11. The rates, charges, tolls or rents contained in this bylaw shall come into force and take effect on the day of approval being issued by the Local Government Committee or January 1, 2024, whichever is later.



  
Reeve

  
Administrator

Read a third time and adopted this 10<sup>th</sup> day of October 2023

**AGENDA FOR THE REGULAR MEETING OF THE COUNCIL OF THE R.M. OF WHISKA CREEK NO. 106 TO BE HELD OCTOBER 10, 2023**

**ATTENDANCE RECORDING: REEVE WILLIAMSON, COUNCILLORS: HAPKE, SCHULTZ, DEMENCUIK, OSTRANDER, SEEMEL, FRIESEN, AND ADMINISTRATOR RICHARDS**

**APPOINTMENTS TO MEET WITH COUNCIL:**

**10:30 BETTY JOHNSON – DIV 3 PLANT HEALTH TECHNICAL ADVISOR @ SARM**

**11:30 RICHARD BUECKERT**

**1:00 PAUL MARTENS**

**1. MOTION TO ADOPT AGENDA**

**2. MINUTES OF THE REGULAR MEETING OF COUNCIL: September 12, 2023**

**3. FINANCIAL STATEMENT: September 2023**

**4. BANK RECONCILIATION: September 2023**

**5. PAMBRUN WATER LOG: September 2023**

**6. NEW BUSINESS:**

1. \*Zoning Bylaw Amendment – Draft
2. \*Bylaw 202-2023 Code of Ethics Bylaw
3. \*Bylaw 203-2023 Utility Rates Bylaw
4. \*2023-2024 Gravel Crush Quote
5. \*Development Permit 2023-008 – Ian Fraser
6. \*CCBF: 2023-2024 Installment 1 - \$14,926.50
7. \*Text2Car Quote – Water Load Out Fob System
8. \*Dr. Noble Irwin Foundation – Request for Donation
9. \*Donation/Sponsorship Request – R.M. Challenge
10. \*R.M. of Edenwold – Resolutions for SARM
11. \*Jacob Peters – NE-07-11-12-W3M Requests a culvert in the driveway approach
12. \*Jacob Peters – NE-07-11-12-W3M Would like to build a laneway off of the North approach for yard access
13. \*Landfill Water Sampling – Extra hours taken to comply with new requirements
14. \*Pambrun Landfill – Scope of Work – Associated Environmental
15. Grader Pricing - Brandt
16. \*Rng Rd 3112 – WW ½ -11-10-11-W3M & WSW-14-10-11-W3M Ratepayer request to have road shaped up (water runs down middle) and graveled to hold (road is very sandy)
17. \*Haul Road South of RM of Glen Bain Gravel Pit – Request to Repair
18. \*Vanguard Weir – Meeting October 18, 2023 at 1 p.m. at the Vanguard Social Club
19. \*Website for Municipality
20. \*Road Tour Review
21. \*WSA – Flood Damage Reduction Program
22. \*WSA Agricultural Water Management Fund
23. \*Job Roles and Responsibilities (Draft) – Administrator/Foreman/Operators
24. \*Jorgensen Approach – North of Yard – SW-15-12-11-W3M
25. \*Security Camera/Alarm Quote – Melhoff Electric/Other Companies
26. \*Proposed Residential Subdivision SW-05-12-12-W3M
27. \*Notice of Intent for Seismic Operations – Cadillac 2023 2D Revision #1
28. \*Notice of Intent for Seismic Operations – Scotsguard II 2023-2D
29. \*Notice of Intent for Seismic Operations – Vanguard 2D-23
30. \*Notice of Intent for Seismic Operations – Recon North PH1 a 2D-23
31. \*WCB – Report of Injury - Paul

**7. UNFINISHED BUSINESS:**

1. Equipment Purchases: Backhoe/Scraper/Crane/Packer Transport/Truck/Snow Plow/Handy Hitch/Buggy
2. New Shop – Trees/Planting Grass/Fencing in shop yard
3. Oil Recycling at the Landfill

4. Gravel Strategy – Exploring Options to Source a Reliable Supply of Gravel
5. \*Pambrun Landfill - Extension to Submit CAP and D&R Plan
6. \*Fencing Saskatchewan Water Corporation Easement to Vanguard Weir
7. \*Gravel Extraction Royalty
8. \*Solution to Overspray onto the Municipal Ditches by Farming Activity
9. \*SPSA Launches Fire Services Minimum Standard Guide
10. \*NE-09-10-12-W3M–Fence in Road Allowance Removal Required - East Side
11. \*Surface Water Tank Load & Irrigation Project – Spring Lake
12. \*Spring Lake Pivot and Dugout Expansion Dev Permit – N ½ -32-10-11-W3M
13. \*Spring Lake Pivot Development Permit – N ½ -29-10-11-W3M
14. \*Village of Vanguard – Boundary Roads in Asset Registry – Tabled
15. \*Millar College of the Bible – Development Permit Application – Road Cross
16. \*Evolution Training
17. \*Grader Operator Training for Councillors
18. \*2023 Traffic Count Program
19. \*Monette Farms – Damages to Municipal Infrastructure

**8. CORRESPONDENCE:**

1. SARM – Rural Dart/TSS
2. Ministry of Parks, Culture and Sport – Heritage Conservation Branch
3. SWTPC Minutes September 22, 2023
4. SWMG Meeting – November 3, 2023 – Hon. David Marit attending
5. Murray Otterson – Obituary
6. APAS Policy Resolution Submission
7. Community Futures – New Business Training Initiative/Introduction to Income Tax for Small Business Owners
8. Agricultural Health and Safety Network/Discovery Days
9. Agriculture Month 2023: Let's #Celebrate Ag
10. SAW Newsletter – September
11. AM – SK
12. Chinook Board of Education – Education Funding Informational Meeting
13. Ponteix Ambulance Monthly Stats
14. Hutch Ambulance Service Appreciation Lunch

**9. ACCOUNTS:**

**AS PER STATEMENT**

**10. REPORTS:**

**11. IN CAMERA:**

*The Municipalities Act*

120 (2) Councils and council committees may close all or part of their meetings to the public if the matter to be discussed:

- (a) Is within one of the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*; or
- (b) concerns long-range or strategic planning

**12. ADJOURN**