

Minutes of the Regular Meeting of the Council of the Rural Municipality of Whiska Creek No. 106 held in the municipal office at 1201 Dominion St. in Vanguard, SK on Tuesday September 12, 2023

Attendance:

Reeve: Kelly Williamson
Division One: Albert Hapke
Division Two: Randy Schultz
Division Three: Tania Demencuik
Division Four: Doug Ostrander
Division Five: Rene Seemel
Division Six: Blaine Friesen
Administrator: Teresa Richards

Call to Order

A quorum being present, Deputy Reeve Ostrander called the meeting to order at 9:33 a.m.

357/23

Agenda

Seemel: That the agenda be hereby adopted as amended. CARRIED

358/23

Minutes

Demencuik: That the minutes of the regular meeting of the council held August 4, 2023 be approved as presented. CARRIED

359/23

Financial Statement

Hapke: That the Statement of Financial Activities for the month of August be accepted as presented. CARRIED

360/23

Bank Reconciliation

Seemel: That the Bank Reconciliation for the month of August be approved as presented. CARRIED

361/23

North Landfill Lease Renewal

Hapke: That the municipality enter into a fifteen-year lease with Bruce Mouland for the, approximately, 19-acre parcel, namely the LSD-4-27-11-11-W3, directly north of the municipal landfill and that an annual cash rental of four hundred and seventy-five dollars (\$475) be charged and that the cash rental be reviewed every five years. CARRIED

362/23

Texas Gate Authorization

Seemel: That the Spring Lake Colony be hereby authorized to use their Texas Gate at the SE corner of the SE-25-12-12-W3M from September 15, 2023 until December 31, 2023. CARRIED

363/23

Fencing Road Allowance

Seemel: That the municipality authorize Kelly Williamson to graze his cattle on the following road allowances: from SE 09-11-11 W3M, and the NE 04-11-11 W3M from October 1, 2023 to October 31, 2023 with the following conditions: there is sufficient signage, reflectors, and the electric fence is made of nylon braided wire that is easily taken down to allow motorists to go by. CARRIED

364/23

Approach NW-27-11-12-W3M

Shultz: That an approach be constructed on the west side of the NW-27-11-12-W3M in order to provide access to the subdivided parcel. CARRIED

Minutes continued on next page

Administrator signature

Reeve signature

M-11 (a)

365/23

SARM Midterm Convention

Friesen: That Reeve Williamson, Administrator Richards and Councillors Schultz, Demencuik, Ostrander and Friesen be hereby authorized to attend the SARM Midterm Convention to be held November 8 – 9, 2023 in Regina.

CARRIED

Reeve Williamson returned to the meeting at 10:30 a.m.

Operator Report

Operator Paul Martens attended the meeting at 11:09 a.m. to discuss municipal business with the council. Discussion took place concerning the flex arm and whether or not council would like to do some major repairs to it or purchase a new one. Further discussion took place concerning the wheel bearings on the mower and the flex arm, grader blade purchases, cylinders on the loader, and seeding grass. Paul expressed concern that Tasha had not been on the grader at all this summer and therefore did not get any practice to be ready for snow removal. Paul stated that there were still signs to put up, some road repair to do and approach building to get done before winter. In closing he stated that the CAT 150M was still in the shop getting the wiring harness replaced and that he would need a new cylinder for the black plow.

Councillor Ostrander left the meeting at 11:50 a.m.

Pambrun Water Operator Report

Richard attended the meeting at 11:50 a.m. to discuss the Pambrun Water Operation with the council. Richard stated that the water supply has been good, that the generator had kicked in and worked well during a recent power outage, that his new EPO is Dave Fehler, and that the water install for Joel Ruten has been completed. In closing he stated that the road will need some repairs where he dug through to install the line.

Councillor Ostrander returned to the meeting at 11:52 a.m.

366/23

Pambrun Water Log – August

Seemel: That the Pambrun Water Log for the months of August as presented by Water Operator Richard Bueckert be hereby accepted as reviewed.

CARRIED

367/23

Recess Meeting

Williamson: That as it is 12:05 p.m. that we hereby recess for lunch.

CARRIED

368/23

Reconvene Meeting

Williamson: That as it is 12:41 p.m. that we hereby reconvene.

369/23

SARM Voting Delegates

Friesen: That Reeve Williamson and Deputy Reeve Ostrander be hereby named as voting delegates for the 2023 SARM Midterm Convention.

CARRIED

370/23

Vanguard & District Fire Department – Mezzanine Use

Ostrander: That the Vanguard and District Fire Department be allowed to use the mezzanine at the RM Shop to host a First Aid CPR Class on November 4, 2023.

CARRIED

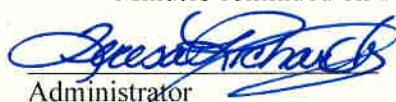
Delegation

Terry Dyck attended the meeting at 1:05 p.m. to interview for the foreman position.

Delegation

Allan Kuhlmann and Myron Finlay attended the meeting at 1:45 p.m. to discuss the irrigation culvert repair north of Vanguard.

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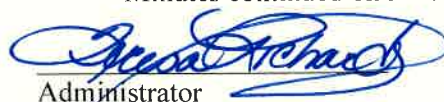

Administrator


Reeve

M-11 (a)

- 371/23 Hire TDR Farms to Repair Culvert
Ostrander: That TDR Farms be contracted to dig up the irrigation culvert, inspect culvert for quality and if it is deemed appropriate that the wedges be replaced and that any costs associated with said construction be billed to Allan Kuhlmann.
CARRIED
- 372/23 Development Permit 2023-007– NE-06-10-12-W3M
Demencuik: That as Development Permit 2023-007 to use an existing approach and access road for the construction and operation of an access road and wellsite for the drilling of one helium well complies with the zoning bylaw that it be hereby approved.
CARRIED
- 373/23 Development Permit 2023-006 – SW-08-10-11-W3M
Schultz: That as Development Permit 2023-006 to construct an approach for the construction and operation of a wellsite and access road for the drilling of one helium well complies with the zoning bylaw that it be hereby approved.
CARRIED
- 374/23 Waterworks Compliance Inspection – Human Consumptive Use
Seemel: That the Waterworks Compliance Inspection – Human Consumptive Use Report as received from the Water Security Agency be hereby acknowledged as reviewed.
CARRIED
- 375/23 Waste Disposal Ground Monthly Cover and Compaction
Friesen: That the municipality write a letter to the Ministry of Environment requesting that the municipality be exempt from the requirement to cover and compact during the first quarter of the year.
CARRIED
- 376/23 Waste Disposal Ground Inspection
Seemel: That the Waste Disposal Ground Inspection Report as received from the Ministry of Environment, be hereby acknowledged as reviewed.
CARRIED
- 377/23 RMAA Fall Division Meeting
Ostrander: That Administrator Richards be hereby authorized to attend the RMAA Fall Division Meeting to be held in Maple Creek on September 27, 2023.
CARRIED
- 378/23 Municipal Revenue Sharing – August
Demencuik: That receipt of the municipal revenue sharing in the amount of fifty-six thousand seven hundred and fifty-six dollars (\$56,756) be hereby acknowledged.
CARRIED
- 379/23 Legion – Military Service Recognition Book
Schultz: That the municipality advertise in the Legion – Military Service Recognition Book.
DEFEATED
- 380/23 Rescind Motion 350/23 Loan from Amortization Account
Friesen: That the following motion be hereby rescinded: That a temporary loan in the amount of three hundred thousand (\$300,000) be taken from the amortization account to meet the cash flow needs of the municipality until the 2023 taxes start coming in.
CARRIED
- 381/23 Postpone Silver Wings Access Van Donation/Sponsorship Request
Hapke: That the request from the Silver Wings Access Van Donation/Sponsorship Challenge be hereby postponed until the October Meeting of the Council.
CARRIED
- 382/23 Overweight Transportation Permit
Demencuik: That the overweight transportation permit be hereby approved as revised.
CARRIED

Minutes continued on next page


Administrator


Reeve

M-11 (a)

- 383/23 Foreman Position Offer
Ostrander: That Terry Dyck be offered the foreman position with an annual salary of eighty-five thousand dollars (\$85,000) per year paid in twelve equal monthly payments and is entitled to four weeks' vacation and that the SARM Short Term Disability, Long Term Disability, the Health and Dental Benefits single coverage at Level 1 and Level 5 respectively be paid by the municipality on his behalf; furthermore, that he be required to serve a 3-month probation period and at the end of the probation period with a successful job performance review that his wage be increased to ninety thousand (\$90,000) per year.
CARRIED
- Councillor Hapke declared a conflict of interest on the next order of business and left the meeting at 4:20 p.m.
- 384/23 Clay Purchase
Friesen: That Deb Hapke be paid two dollar (\$2) per yard for the two hundred and twenty-five (225) yards of clay that was used from her pile for road repair in Division 1.
CARRIED
- Councillor Hapke returned to the meeting at 4:25 p.m.
- 385/23 Seasonal Employee Lay Off Notice
Hapke: That as the weather has turned colder and the outside work has slowed down to the point where a fourth man is no longer needed that Seasonal Employee James Nelson be given notice that he will be laid off as of October 31, 2023.
CARRIED
- 386/23 Seasonal Employee Lay Off Notice
Seemel: That as the weather has turned colder and the outside work has slowed down to the point where a third man is no longer needed that Seasonal Employee Jan Christopher be given notice that he will be laid off as of October 31, 2023.
CARRIED
- 387/23 Meeting Date Change
Hapke: That the date for the November meeting be hereby moved to Monday November 20, 2023 starting at 9:30 a.m. in the municipal office.
CARRIED
- 388/23 Dogs Running at Large Causing a Road Hazard
Demencuik: That a letter be sent to Maureen Houghton stating that her dogs need to be restrained from chasing cars as they are causing a road hazard that could result in a motor vehicle accident.
CARRIED
- 389/23 Correspondence
Seemel: That the correspondence as read and listed on the agenda be hereby filed.
CARRIED
- 390/23 Accounts
Schultz: That the List of Accounts for Approval with cheques and EFT's numbering 21345 to 21387 totaling six hundred and ninety-six thousand five hundred and sixty-eight dollars and ninety-seven cents (\$696,568.97) be hereby paid and attached hereto and form part of these minutes.
CARRIED
- 391/23 Reports
Demencuik: That the verbal reports given on the affairs of the municipal website, primary health care meeting, Vanguard and District Fire Board Meeting, road conditions, back road work, Wall Low Level Crossing, assessment appeal, taxes, and the trees at Frank Froese be accepted as presented.
CARRIED

Minutes continued on next page


Administrator


Reeve

M-11 (a)

392/23

Adjourn

Williamson: That this meeting be hereby adjourned. (Adjourned @ 5:54 p.m.)
CARRIED

Adopted this 10th Day of October 2023


Administrator


Reeve

AGENDA FOR THE REGULAR MEETING OF THE COUNCIL OF THE R.M. OF WHISKA CREEK NO. 106 TO BE HELD SEPTEMBER 12, 2023

ATTENDANCE RECORDING: REEVE WILLIAMSON, COUNCILLORS: HAPKE, SCHULTZ, DEMENCUIK, OSTRANDER, SEEMEL, FRIESEN, AND ADMINISTRATOR RICHARDS

APPOINTMENTS TO MEET WITH COUNCIL:

10:30 TEXT2CAR – KIM (ZOOM)

11:00 PAUL MARTENS

11:30 RICHARD BUECKERT

1:00 TERRY DYCK – INTERVIEW

1:30 ALLAN KUHLMANN

2:00 SHAUN FRITZ - BRANDT

1. MOTION TO ADOPT AGENDA

2. MINUTES OF THE REGULAR MEETING OF COUNCIL: August 4, 2023

3. FINANCIAL STATEMENT: August 2023

4. BANK RECONCILIATION: August 2023

5. PAMBRUN WATER LOG: August 2023

6. NEW BUSINESS:

1. *Landfill North Lease - Renewal
2. *Letter – Village of Vanguard/Ministry of Justice Mediation Meeting
3. *Texas Gate – Division 6 – Spring Lake Colony – Sept 15 – Dec 31, 2023
4. *Rat Hot Spots – Hamlet of Pambrun & SE-15-11-10-W3M
5. *Request to Fence Road Allowance – Kelly Williamson
6. *Request for an Approach – NW-27-11-12-W3M
7. *Fire Ban Removal
8. *SARM Convention – Who is attending?
9. *SARM Voting Delegates
10. *Vanguard & District Fire Department – Use shop mezzanine for First Aid/CPR Training November 4, 2023
11. *Development Permit – NE-06-10-12-W3M
12. *Development Permit – SW-08-10-11-W3M
13. *Waterworks Compliance Inspection – Human Consumptive Use
14. *Ministry of Environment – Waste Disposal Grounds Inspection
15. *Ministry of Environment – Accepts Annual WDG Report
16. *Ministry of Environment – Request for Extension to Submit CAP and D&R Plan
17. *RMAA Division 3 Meeting – September 27 Cypress Hills Winery
18. RMAA Advanced Mentorship Program
19. *Acknowledge MRS – August 2023 - \$56,756
20. *Legion – Military Service Recognition Book
21. *Rescind Motion - Transfer from Amortization Account to R.M. Chequing Account
22. *Donation/Sponsorship Request – R.M. Challenge
23. *2023 SEPA Conference
24. Russell Creek Dam – Geotechnical Assessment
25. *Fire Underwriters Survey
26. *Text2Car Quote
27. *Municipal Overweight Transportation Permit
28. *Division 4 Culvert Replacement – NE-02-12-10-W3M
29. *Foreman – Advertising
30. *Road Tour Review
31. *Irrigation Project Culvert – Kuhlmann – No signed agreement
32. Response – Minister of Agriculture and Agri-Food Canada
33. *Clay Haul/Rock Haul Division 1
34. *Clay Haul – Division 4
35. *WSA – Flood Damage Reduction Program
36. *WSA Agricultural Water Management Fund

37. *Bylaw 202-2023 Code of Ethics Bylaw
38. *C-D Plumbing will install septic tanks Sept 19, 2023 – What company for electrical?
39. *Security Camera/Alarm Quote – Melhoff Electric
40. *Lay Off Date – Jim Nelson
41. *Lay Off Date – Jan Christopher
42. Job Roles and Responsibilities (Draft) – Administrator/Foreman/Operators
43. *Meeting Date Change
44. *Dogs Running at Large

7. UNFINISHED BUSINESS:

1. Equipment Purchases: Backhoe/Scraper/Crane/Packer Transport/Truck/Snow Plow/Handy Hitch/Buggy
2. New Shop – Trees/Planting Grass/Fencing in shop yard
3. Oil Recycling at the Landfill
4. Gravel Strategy – Exploring Options to Source a Reliable Supply of Gravel
5. *Pambrun Landfill - Submission of the CAP and D & R Due February 2023
6. *Fencing Saskatchewan Water Corporation Easement to Vanguard Weir
7. *Gravel Extraction Royalty
8. *Solution to Overspray onto the Municipal Ditches by Farming Activity
9. *SPSA Launches Fire Services Minimum Standard Guide
10. *NE-09-10-12-W3M–Fence in Road Allowance Removal Required - East Side
11. *Unauthorized Approach – Division 6 Spring Lake Inc.
12. *Surface Water Tank Load & Irrigation Project – Spring Lake
13. *Spring Lake Pivot and Dugout Expansion Dev Permit – N ½ -32-10-11-W3M
14. *Spring Lake Pivot Development Permit – N ½ -29-10-11-W3M
15. *Village of Vanguard – Boundary Roads in Asset Registry – Tabled
16. *Millar College of the Bible – Development Permit Application – Road Cross
17. *Evolution Training
18. *Grader Operator Training for Councillors
19. *2023 Traffic Count Program
20. *Monette Farms – Damages to Municipal Infrastructure
21. *Gravel Crush – Tender

8. CORRESPONDENCE:

1. SARM – Rural Dart/Plant Health Network
2. 2023 Municipal Hail Scholarships
3. Septic Awareness Week 2023
4. Ponteix Ambulance Monthly Stats
5. APAS – Drought Support for Saskatchewan Livestock Producers on the Way/Underused Housing Tax
6. SAW – August Newsletter
7. Novo Nordisk Community Prevention and Wellness Fund
8. Covenant Construction

9. ACCOUNTS:

AS PER STATEMENT

10. REPORTS:

11. IN CAMERA:

The Municipalities Act

120 (2) Councils and council committees may close all or part of their meetings to the public if the matter to be discussed:

- (a) Is within one of the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*; or
- (b) concerns long-range or strategic planning

12. ADJOURN