

Minutes of the Regular Meeting of the Council of the Rural Municipality of Whiska Creek No. 106 held in the municipal office at 1201 Dominion St. in Vanguard, SK on Tuesday May 9, 2023

Attendance:

Reeve:	Kelly Williamson
Division One:	Albert Hapke
Division Two:	Randy Schultz
Division Three:	Tania Demencuik
Division Four:	Doug Ostrander
Division Five:	Rene` Seemel
Division Six:	Blaine Friesen
Administrators:	Teresa Richards

Call to Order

A quorum being present, Reeve Williamson called the meeting to order at 9:42 a.m.

230/23

Agenda

Ostrander: That the agenda be hereby adopted as presented.  
CARRIED

231/23

Minutes

Schultz: That the minutes of the regular meeting of the council held April 11, 2023 be approved as presented.  
CARRIED

232/23

Minutes – Special Meeting

Seemel: That the minutes of the special meeting of the council held May 3, 2023 be approved as presented.  
CARRIED

233/23

Financial Statement

Friesen: That the Statement of Financial Activities for the month of April be accepted as presented.  
CARRIED

234/23

Bank Reconciliation

Seemel: That the Bank Reconciliation for the month of April be approved as presented.  
CARRIED

235/23

Stop Payment on Cheques

Hapke: That a stop payment be made on the cheques issued to the Hazenmore C & D for August and September 2022 and that new cheques to replace the cheques that were lost be hereby issued.  
CARRIED

Delegation

The financial advisors from CIBC Wood Gundy attended the meeting via Teams to discuss with the council investing with CIBC Wood Gundy in the SARM Investment Account.

Operator Report

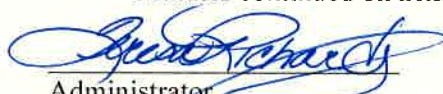

Operator Paul Martens attended the meeting at 11a.m. to discuss municipal business with the council. Discussion took place concerning the new hire, road tour, dump trailer, road repairs and staff issues.

236/23

Road Tour Date

Demencuik: That the 2023 Road Tour be held May 23, 2023 starting at 9:30 a.m. at the municipal shop.  
CARRIED

Minutes continued on next page

 Administrator	 Reeve
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M-11 (a)

- 237/23 Pambrun Water Log – April  
Seemel: That the Pambrun Water Log for the months of April as presented by Water Operator Richard Bueckert be hereby accepted as reviewed.  
CARRIED
- Pambrun Water Operator Report  
Richard attended the meeting at 11:34 a.m. to discuss the Pambrun Water Operation with the council. Discussion took place the concerning spring run off damage at the well site. Richard had to do some repairs to the rock crossing and deal with some of the erosion that happened during the run off. Discussion took place about the seeding of grass on the area excavated last year during the lateral upgrade and that a new fence would need to be put up. In closing, Richard discussed the water hook up at the new Ruten House.
- 238/23 Recess Meeting  
Williamson: That as it is 12:13 p.m. that we hereby recess for lunch.  
CARRIED
- 239/23 Reconvene Meeting  
Williamson: That as it is 1 p.m. that we hereby reconvene.  
CARRIED
- Delegation  
Wendell Ottmann attended the meeting at 1 p.m. to interview for the position of foreman.
- 240/23 Development Permit 2023-003  
Ostrander: That as Development Permit 2023-003 submitted by Ben Dyck to renovate and add a 14' X 20' addition to the house on the NE-19-11-12-W3M complies with the zoning bylaw that it be hereby approved.  
CARRIED
- 241/23 District 9 ADD Board Levy 2023  
Seemel: That the 2023 District 9 ADD Board Membership Levy in the amount of ten thousand dollars (\$10,000) be hereby paid. CARRIED
- 243/23 SMHI Withdrawals  
Friesen: That the List of Applications for Withdrawal of Land from SMHI for 2023, namely, Owner #187528 Michael O'Neil & Kathy Countryman, Owner #203840 Kerry & Diane Peru, Owner #114255 Mary & Laurie Peru, Owner #178644 Janice Smith, and Owner #9001 Gary Young be hereby accepted.  
CARRIED
- 244/23 Clearing the Path Agreement Update  
Ostrander: That Reeve Williamson and Administrator Richards be hereby authorized to sign the updated agreement for the Clearing the Path Corridor.  
CARRIED
- 245/23 Clearing the Path Statutory Declaration  
Demencuik: That Reeve Williamson and Administrator Richards be hereby authorized to sign the statutory declaration to receive the 2023 incremental maintenance funding for the Clearing the Path Corridor  
CARRIED
- 246/23 Public Highway Pipeline Consent  
Schultz: That the consent from the Minister of Highways for the North American Helium Pipeline to cross the SE-02-10-11-W3M be hereby acknowledged.  
CARRIED
- 247/23 Cab Filters John Deer 7330  
Hapke: That the cab filters required for the 7330 John Deer so that it can be used for spraying be hereby purchased.  
CARRIED

Minutes continued on next page

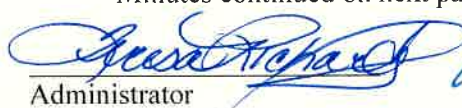
  
Administrator


  
Reeve

M-11 (a)

- 248/23 Division 3 June Meeting  
Friesen: That Councillor Ostrander and Administrator Richards be hereby authorized to attend the June Division Meeting to be held June 6, 2023 in Swift Current at the Coast Hotel. CARRIED
- 249/23 Irrigation Project Culvert  
Ostrander: That letters be sent to TDR Farms and Allan Kuhlmann stating that the irrigation project culvert between the NW-22-11-10-W3M and the NE-21-11-10-W3M has failed and as this culvert is only used for flood irrigation purposes that it is the financial responsibility of the landowners to cover the cost of repairs; therefore, if they would like to move forward with the repairs they would need to contact the office and confirm or the municipality will remove the culvert and restore the road to its original state. CARRIED
- 250/23 Operator Holiday Days  
Hapke: That Operator Tasha Willshaw be hereby authorized holiday days July 3 – July 7, 2023. CARRIED
- 251/23 2023-24 Gravel Haul  
Friesen: That Boire Trucking be hereby awarded the 2023-24 Gravel Haul Tender for this municipality. CARRIED
- 252/23 Spring Road Restriction Removal  
Demencuik: That as the roads have dried sufficiently that the Ministry of Highways be notified that the municipality wants to remove their road bans immediately. CARRIED
- 253/23 Security Cameras and Alarm System for Municipal Office  
Ostrander: In order to discourage future break-ins that the municipality purchase security cameras and an alarm system. CARRIED
- 254/23 2022 Draft Audited Financial Statement  
Schultz: That the 2022 Draft Audited Financial Statement as presented by Stark & Marsh CPA LLP be hereby approved. CARRIED
- 255/23 Letter – Allen Kuhlmann – Annexation Costs  
Demencuik: That a letter be sent to Allen Kuhlmann stating that council deems the invoice details to be sufficient and that Reeve Williamson sign the letter. CARRIED
- 256/23 Reference Check  
Schultz: That Councillor Demencuik check the references listed on the resume submitted by Terry Dyck. CARRIED
- 257/23 Correspondence  
Ostrander: That the correspondence as read and listed on the agenda be hereby filed. CARRIED
- 258/23 Accounts  
Friesen: That the List of Accounts for Approval with cheques and EFT's numbering 21167 to 21212 totaling one hundred and fifty four thousand and eighty four dollars and fourteen cents (\$154,084.14) be hereby paid and attached hereto and form part of these minutes. CARRIED
- 259/23 Reports  
Schultz: That the verbal reports given on the affairs of ratepayer concerns, possible foreman candidates, MLDP Module, SWTPC, Prairie Pioneer Housing, Ponteix Ambulance, culverts, low level crossing, assessment roll open, and highways budget be accepted as presented. CARRIED

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Administrator

  
Reeve

Regular Meeting of the Council  
of the Rural Municipality of Whiska Creek No.106  
held Tuesday May 9, 2023

M-11 (a)

260/23

Culvert Installation Payment

Friesen: That Walter Funk be paid two hundred dollars (\$200) for the emergency road repair during the spring runoff. CARRIED

261/23

Adjourn

Williamson: That this meeting be hereby adjourned. (Adjourned @ 5:43 p.m.) CARRIED

Adopted this 13<sup>th</sup> day of June 2023

  
Administrator

  
Reeve

**AGENDA FOR THE REGULAR MEETING OF THE COUNCIL OF THE R.M. OF WHISKA CREEK NO. 106 TO BE HELD MAY 9, 2023**

**ATTENDANCE RECORDING: REEVE WILLIAMSON, COUNCILLORS: HAPKE, SCHULTZ, DEMENCUIK, OSTRANDER, SEEMEL, FRIESEN, AND ADMINISTRATOR RICHARDS**

**APPOINTMENTS TO MEET WITH COUNCIL:**

**10:30 SHAWN FLEMING – CIBC WOOD GUNDY – TEAMS MEETING**

**11:00 PAUL MARTENS**

**11:30 RICHARD BUECKERT**

**1:00 WENDELL OTTMANN - INTERVIEW**

**1. MOTION TO ADOPT AGENDA**

**2. MINUTES OF THE REGULAR MEETING OF COUNCIL: April 11, 2023**

**MINUTES OF THE SPECIAL MEETING OF COUNCIL: May 3, 2023**

**3. FINANCIAL STATEMENT: April 2023**

**4. BANK RECONCILIATION: April 2023**

**5. PAMBRUN WATER LOG: April 2023**

**6. NEW BUSINESS:**

1. \*Dust Control - Ratepayer Concerns/Dust Control Policy
2. \*Road Tour Date 2023
3. \*Development Permit – 2023 – 003
4. \*PDAP – Request for Designation
5. \*District #9 ADD Board – 2023 Annual Membership Levy
6. \*SMHI Withdrawal Lists
7. \*Ministry of Government Relations – Construction Codes Act
8. SaskEnergy – Maintenance & Flare Notification NW-05-10-12-W3M
9. \*CTP Agreement Updates
- 10.\*CTP Incremental Maintenance Funding Advisory
- 11.\*CTP Corridor Application
- 12.\*Public Highway Pipeline Consent – North American Helium Inc.
- 13.\*Pattison Ag – Cab Filters for JD 7330
- 14.\*Customer Service Workshop
- 15.\*RCMP Cst. Darie Deleanu – Attendance at a council meeting
- 16.\*SARM Division 3 Director - Letter
- 17.\*Ministry of Environment – Saskatchewan Environmental Quality Guidelines
- 18.\*2023 Traffic Count Program
- 19.\*Pipe Replacement – Division 4 – Irrigation
- 20.\*Time Bank Agreement Template
- 21.\*Office Assistant
22. Preliminary Budget
- 23.\*Operator Holiday Days – Tasha – July 3 – 7, 2023
- 24.\*Road Bans – Early Removal or May 19, 2023
- 25.\*Gravel Haul 2023
- 26.\*Office Alarm System/Cameras
- 27.\*Draft - 2022 Audited Financial Statements
- 28.\*Annexation – RM Mediation Team/Letter – Village of Vanguard/Mediation
- 29.\*Annexation Costs – Letter Allen Kuhlmann
- 30.\*Concerns RE: March 28, 2023 Council Meeting – Letter Village of Vanguard
- 31.\*SARM June Division Meetings – Division 3 – June 6, 2023 2 p.m. – 5 p.m.
- 32.\*Employee Availability RE: Cell Phone
33. Update from Community Planning RE: OCP and Zoning Bylaw Approval
34. Update on Spring Run off Repairs - Costs
35. Operator Applications

**7. UNFINISHED BUSINESS:**

1. Equipment Purchases: Backhoe/Scraper/Crane/Packer Transport/Truck/Snow Plow/Handy Hitch/Buggy/Wing Cradle
2. New Shop – Trees/Planting Grass/Fencing in shop yard
3. Oil Recycling at the Landfill
4. Gravel Strategy – Exploring Options to Source a Reliable Supply of Gravel
5. \*Overweight Permitting – General Rules re: Hay Hauling
6. \*Pambrun Landfill - Submission of the CAP and D & R Due February 2023
7. \*Fencing Saskatchewan Water Corporation Easement to Vanguard Weir
8. \*Gravel Extraction Royalty
9. \*Solution to Overspray onto the Municipal Ditches by Farming Activity
10. \*SPSA Launches Fire Services Minimum Standard Guide
11. \*NE-09-10-12-W3M–Fence in Road Allowance Removal Required by Dec 1/22  
North side done; east side needs to be done
12. \*Unauthorized Approach – Division 6 Spring Lake Inc.
13. \*Surface Water Tank Load & Irrigation Project – Spring Lake
14. \*Spring Lake Pivot and Dugout Expansion Dev Permit – N ½ -32-10-11-W3M
15. \*Spring Lake Pivot Development Permit – N ½ -29-10-11-W3M
16. \*Village of Vanguard – Boundary Roads in Asset Registry – Tabled until after Annexation process
17. \*Millar College of the Bible – Development Permit Application – Road Cross
18. \*Terra Sine Resources – Road Repairs
19. \*Evolution Training
20. \*Grader Operator Training for Councillors

**8. CORRESPONDENCE:**

1. SARM –SARM Weekly Policy Bulletin
2. CMHA Swift Current Donor Appreciation
3. FCM Voice
4. Ministry of Parks, Culture, and Sport Heritage Workshops
5. APAS
6. Ponteix Ambulance Monthly Statistical Report

**9. ACCOUNTS:**

**AS PER STATEMENT**

**10. REPORTS:**

**11. IN CAMERA:**

*The Municipalities Act*

120 (2) Councils and council committees may close all or part of their meetings to the public if the matter to be discussed:

- (a) Is within one of the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*; or
- (b) concerns long-range or strategic planning

**12. ADJOURN**